

**CE-414/514 and USP-414/514 Transportation Seminar
Fall 2023, Portland State University**

Instructors

<u>Quarter</u>	<u>CE-414/514</u>	<u>USP-414/514</u>
Fall 2023	Dr. Jason C. Anderson jason.c.anderson@pdx.edu	Dr. Liming Wang limwang@pdx.edu

Course Description and Schedule

This weekly seminar features a different speaker each week covering various topics in transportation research and practice. The seminar is open to the public. PSU students may take the seminar for one-unit credit.

The seminars take place on **Fridays from 11:30 p.m. to 12:45 p.m.** All seminars will be held in person and by Zoom Webinar. Students are strongly encouraged to attend in-person but may attend via Zoom Webinar.

The list of speakers and a description of the topic each week is available here:
<https://trec.pdx.edu/friday-transportation-seminars-psu>

Note there is no seminar Week 7 (November 10) due to Veteran's Day and no seminar Week 9 (November 24) due to Thanksgiving.

Course Objectives

The objectives of this seminar are as follows:

- Introduce students to a variety of current transportation issues and topics.
- Provide an opportunity for students to interact with professionals in the transportation field.
- Provide a forum for students to discuss and explore transportation issues.

Course Evaluation

The course grade will be determined by the following weights:

<u>Assignment</u>	<u>Weight</u>
Weekly Reflection	70%
Weekly Sources	20%
Final Course Reflection	10%

- The standard grading scale will be used. CE students must take the course for a letter grade for degree requirements. Other students may select Pass/No Pass grading. A 'P' grade is assigned for any earned grade equal to or higher than C- for undergraduates (B- for graduates). If you did not earn a passing grade in the course, you will receive an 'NP' grade.
- CE undergraduate students may take the course three times for credit towards a degree. CEE graduate students may only take twice for credit.
- The lowest grade in the weekly reflection and source will be dropped.
- No late submissions are accepted unless extenuating circumstances can be documented.

Seminar Format

The seminar will be held in-person and streamed online and recorded using Zoom Webinar. Each week you must register for the seminar to get the Zoom link. The links for all seminars will be posted to Canvas in the "Weekly Registration Links" module. All seminars are broadcast over the web to an audience that includes non-students.

We will use technology for virtual meetings and recordings in this course. Our use of such technology is governed by FERPA, the [Acceptable Use Policy](#), and PSU's [Student Code of Conduct and Responsibility](#). A Record of all meetings and recordings is kept and stored by PSU, in accordance with the Acceptable Use Policy and FERPA. After Week 1, this seminar is open to the public and the recordings are shared publicly. If you attend the live seminar recording, your name or photo as an attendee will not be visible to the public. You may ask questions in writing of the speaker or instructor without revealing your name or photo; therefore, the recording will not reveal your participation in the course. If you decide to reveal your name when asking a question, you are consenting to sharing your name as a course participant publicly.

Watching the Seminar Live

- Attendance at the live seminar is not required, but strongly encouraged. You will be able to ask the speakers questions in the live seminar.
- All seminars will also be on Zoom Webinar. On Canvas, you can find the link for registration for the webinar. After you register, you will get an email with the link for the webinar. There will be a separate link for each webinar. Please register for each webinar using your @pdx.edu email address **in advance of each webinar**. We recommend that you do this when you review the abstract for your source work.
- If you do not attend in-person, please sign onto the Zoom Webinar early (about 5 minutes before the start of the 11:30 a.m. webinar) so that we can start on time. When you sign in, indicate that you are a PSU student taking the class for credit by adding your section; for example, (CE-414) Chris Webber.

Watching an Archived Seminar

- Each seminar will be recorded and archived for later web viewing.
- The links will be posted to Canvas, usually later on Friday.
- To complete the Weekly Written Critical Reflection by the required due date (Wednesday after each seminar), you will need to watch the recording (if you don't attend live) within a few days of when the link is available.

Assignments

Note: We define 1 page as 1-inch margins, 11-point font, with 1.5 line spacing (about 400 to 500 words).

Weekly Source (20%)

Due by midnight (11:59 p.m.) PST Thursday BEFORE each seminar (7 submissions).

Each week before the seminar (except for the first week), students should review the posted seminar abstract at <https://trec.pdx.edu/friday-transportation-seminars-psu> (find the abstract by clicking on the title of the presentation). Identify and read 1 (undergraduate) or 2 (graduate) potential sources for your weekly written critical reflection. Sources should be established and reputable. Your submission should include the citation and a 1 or 2 sentence summary of the source in your own words. Submit your source(s) to Canvas in the Assignments for the corresponding seminar.

Weekly Written Critical Reflection (70%)

Due by midnight (11:59 p.m.) PST Thursday AFTER each seminar (8 submissions).

Each week, a 1-to-2-page critical reflection of the speaker's presentation must be submitted. The submission must be in PDF format.

The reflections should not just be summaries of what the speaker presented. They should include your thoughts and critiques about the presentation. Your reflection should be thoughtful and substantive (i.e., more than "I enjoyed this talk"). For example, can you link what was presented to topics in other seminars, classes, or readings? The reflections are expected to clearly link the presentations to other coursework, theory, and/or practice by providing references and citations.

At a minimum, graduate students must include at least two (2) sources and undergraduate students must include at least one (1). The citations should use (Author, Date) format and be listed at the end of the reflections. Harvard referencing is preferred. Graduate students should identify at least one (1) source from an archived peer-reviewed journal.

Turnitin Plagiarism Framework will be enabled through Canvas. Plagiarism will not be tolerated and will result in a grade of zero for the assignment and possible notification to the Dean of Students.

Final Course Reflection (10%)

Due by midnight (12:00 a.m.) PST Wednesday of FINALS WEEK (December 7)

Students must prepare a final reflection of the entire seminar series. This 2-page minimum reflection should synthesize what you have learned over the course of the seminar, identifying common threads and themes between speakers, and possible actions or further learning that is needed. The submission must be in PDF format.

Turnitin Plagiarism Framework will be enabled through Canvas. Plagiarism will not be tolerated and will result in a grade of zero for the assignment and possible notification to the Dean of Students.

Access and Inclusion for Students with Disabilities

PSU values diversity and inclusion. Our goal is to create a learning environment that is accessible, equitable, inclusive, and welcoming to all. We are committed to fostering mutual respect and full participation for all students. If any aspect of instruction or course design results in barriers to your inclusion or learning, please notify one of us. Additionally, the Disability Resource Center (DRC) provides reasonable accommodation for students who encounter barriers in the learning environment. The DRC works with students who have physical, learning, cognitive, mental health, sensor, and other disabilities.

If you have, or think you may have, a disability that may affect your work in this class and feel you need accommodation, contact the DRC to schedule an appointment and initiate a conversation about reasonable accommodation.

If you already have accommodation, please contact one of us to make sure that we have received your faculty notification letter from the DRC so we can discuss your accommodation.

The DRC is located in 116 Smith Memorial Student Union, Suite 116. You can also contact the DRC at (503) 725-4150 or at drc@pdx.edu. Visit the DRC online at <https://www.pdx.edu/disability-resource-center/>.

Title IX Statement

Portland State University is committed to fostering a safe, productive learning environment. Title IX and PSU policies prohibit discrimination on the basis of sex/gender, including sexual harassment, domestic and dating violence, sexual assault, and stalking. We expect a culture of professionalism and mutual respect in our department and class. Please be aware that as faculty members, we have the responsibility to report any instances of sexual harassment, sexual violence, and/or other forms of prohibited discrimination to PSU's Title IX Coordinator, the Office of Equity and Compliance, or the Dean of Student Life, and cannot keep information confidential.

You may report any incident of discrimination or discriminatory harassment, including sexual harassment, to either the Title IX Coordinator, [Office of Equity and Compliance](#), or the [Office of the Dean of Student Life](#). If you would rather share information about sexual harassment or sexual violence to a confidential employee who does not have this reporting responsibility, you can contact a confidential advocate at (503) 894-7982

or by scheduling online (<https://psuwrc.youcanbook.me/>). You may also contact other confidential employees found on the sexual misconduct [resource webpage](#). For more information about PSU's expectations of our campus community standards and resources for sex/gender discrimination and sexual violence, complete the required student module [Understanding Sexual Misconduct and Resources](#).

As instructors, students frequently come to us for assistance in matters not related to the course material. Please be aware that PSU's policies require instructors to report any instance of sexual harassment, sexual and relationship violence, and/or any other forms of prohibited discrimination to university officials, who will keep the information private. If you would rather share these matters with a PSU staff member who does not have these reporting responsibilities and can keep the information confidential, please use the following campus resources:

- Confidential Advocates: (503) 894-7982 or [schedule online](#) (for matters regarding sexual harassment and sexual and relationship violence)
- Center for Student Health and Counseling (SHAC): (503) 725-2800; 1880 SW 6th Ave, #200
- Student Legal Services: (503) 725-4556; 1825 SW Broadway

COVID-19 Response

Classroom Requirements for All Students and Faculty Due to COVID-19

The University has established rules and policies to make the return to the classroom as safe as possible. It is required for everyone to follow all the Return to Campus rules and policies. To participate in this class, PSU requires all students to comply with the following:

Vaccination

- Be vaccinated against COVID-19 and complete the [COVID-19 Vaccination Attestation](#) form. Those students with medical or non-medical exemptions, or who will not be on campus at all, must complete the process described on the "COVID-19 Vaccine Exemption Request Form" to establish those exemptions.

Health Check, Illness, Exposure, or Positive Test for COVID-19

- If you are feeling sick or have been exposed to COVID-19, do not come to campus. Call [The Center for Student Health and Counseling \(SHAC\)](#) to discuss

your symptoms and situation at (503) 725-2800. They will advise you on testing, quarantine, and when you can return to campus.

- If you test positive for COVID-19, [report your result to SHAC](#) and do not come to campus. SHAC will advise you on quarantine, notification of close contacts, and when you can return to campus.
- Please notify us (i.e., your instructors) should you need to miss a class period for any of these reasons so that we can discuss strategies to support your learning during this time.
- If we become ill or need to quarantine during the term, either one of us or the Department Chair will notify you via PSU email about my absence and how course instruction will continue.

Failure to Comply with Any of These Rules

As the instructors of this course, the University has given us the authority to require your compliance with these policies. If you do not comply with these requirements, we may ask you to leave the classroom.

In addition, failure to comply with these requirements may result in a referral to the Office of The Dean of Student Life to consider charges under PSU's Code of Conduct. A student found to have violated a university rule (or rules) through the due process of student conduct might face disciplinary and education sanctions (or consequences). For a complete list of sanctions, see Section 14 of the [PSU Code of Student Conduct and Responsibility](#)

Guidance May Change

Please note that the University rules, policies, and guidance may change at any time at the direction of the CDC, State, or County requirements. Please review the University's main [COVID-19 Response](#) webpage and look for emails from the University on these topics.