



December 9, 2014

Ben Anderson-Nathe, PhD
Program Director
Portland State University
Department of Child and Family Studies
1800 SW 6th Avenue
Suite 600
Portland, OR 97201-5204

Dear Dr. Anderson-Nathe,

Congratulations! The National Council on Family Relations (NCFR) is pleased to renew the approval of the *Child and Family Studies* undergraduate program at **Portland State University** as meeting the Standards and Criteria required for the Provisional Certified Family Life Educator (CFLE) designation.

The Academic Program Review (APR) Committee has determined that this program includes adequate course work for the ten Content Areas required for the CFLE designation. An updated checklist of your program is enclosed and is posted on the NCFR web site. The checklist consists of the courses that have been approved and the Content Area(s) to which they apply. Any substantial course changes such as the elimination of approved courses, course number or title changes, etc., should be reported as soon as these changes take effect. Thus, you may have reason to update information before the renewal date. Updates can be made directly with me.

Because your curriculum has been approved by NCFR, your graduates qualify to complete the CFLE Abbreviated Application Process. In order to qualify students must have completed the specified course or courses under each of the ten family life content areas, plus an internship. Please encourage students to read the *Abbreviated Application Directions* when applying to ensure that they are meeting all criteria. All forms and information needed for the Abbreviated Application Process can be found in the **CFLE Certification** section of the NCFR Website under **Abbreviated Application Process**. Please encourage students to check the website before applying to make sure they are using the most up-to-date forms.

Enclosed is a copy of the APR *Policies and Procedures* document. Please have anyone involved in promoting the availability of the Abbreviated Application process at your school read this document so that they are familiar with the requirements and can accurately assist students.

February 2019 will be your next renewal date. Documentation of your program with a full set of syllabi will be due at NCFR at that time, as well as payment of a renewal fee. All CFLE-approved programs are responsible for the Academic Program Annual fee. An invoice for this fee is sent in January of each year (except in the year of renewal).

NCFR's approval of your program curriculum does not imply accreditation or certification in any way. Approval refers only to the inclusion of relevant course work for each of the ten family life content areas needed for the Provisional Certified Family Life Educator designation. NCFR has not done any evaluation of the faculty, campus, or facilities of your institution.

Congratulations on the renewal of your program curriculum by NCFR's Academic Program Review Committee. Please display the enclosed approval certificate proudly!

Sincerely,

A handwritten signature in cursive script that reads "Deborah Gentry". The signature is written in black ink and is centered on the page.

Deb Gentry, Ph.D., CFLE
NCFR Academic Program Liaison