



FLASH Job Description

Freshman Learners Acquiring Skills in Higher Education

Position: Swim Instructor

Campus Rec Swim Instructors teach members of all ages various skills in and around the water, including but not limited to water safety, stroke development and introduction to swim equipment. In this position you'll learn different teaching techniques and how they apply to teaching swim skills to various levels of abilities. You'll also learn how to set up, structure and take down for swim classes and other exercise classes.

Ideal applicants are able to swim a pool length of freestyle/front crawl, backstroke/elementary backstroke, and have been introduced to the other strokes, including breaststroke, side stroke and butterfly.

Position's professional growth prospects – opportunity to obtain further aquatic certifications including Water Safety Instructor, Lifeguard and Lifeguard Instructor.

Number of positions available: 2

Job Location: Academic and Student Recreation Center (ASRC) 210, Pool

Hours: 3-12 hour/week, weekdays 7am - 9am, 10am - 1pm and weekends between 8am-12pm.

Subject to change based on needs of the department.

Pay Rate: \$16.59/hour

PSU Department: CAMPUS RECREATION

Campus Rec provides an inclusive environment where recreation and wellness opportunities inspire, empower and educate people to be positive contributors to the global community.

Specific Job Duties and Responsibilities

- Conduct engaging group and private swim lessons, fostering a safe and positive learning environment.
- Instruct and teach swimming lessons for infants, toddlers, and children of all age groups.
- Instruct and teach adults swim lessons and work with each participant to reach their goals.
- Arrive early to prepare and set up and stay after class to put away equipment.
- Prep lesson plans ahead of time to effectively meet the needs of participants.
- Maintain pool deck, storage and office areas

- Report any unsafe conditions requiring maintenance or attention to the Aquatics & Safety Coordinator.
- Attend all required staff meetings and in-service training sessions.
- Maintain the safety of swim lesson participants under your direct supervision.
- Other duties as assigned.

Job Expectations

- To maintain any valid certifications that are required of your position. (CPR/First Aid, Swim Instructor, Lifeguard)
- Ability to obtain lifeguard certification within 90 days of hire.
- Ability to work without direct supervision
- No cell phone, laptop, or tablet usage while on duty
- Ability to work with diverse populations
- Provide a safe environment for all patrons
- Be able to work weekends
- Ability to deal with difficult situations well
- Maintain professionalism during all shifts
- Willingness to co teach with an experienced instructor based on department needs
- Lifeguards are always present during swim lesson instruction



Minimum Qualifications

- Maintain minimum enrollment (6 PSU credits for undergraduates, 5 PSU credits for graduates) for three out of four terms in the year
- Minimum 2.0 grade point average (undergrad) and 3.0 (graduate) and maintain good academic standing throughout employment
- Commitment to Campus Rec's mission, vision, values, and dignity statements
- Positive attitude
- Ability to respond to emergency situations
- Good communication skills
- Ability to work with people
- Functions and communicates effectively and respectfully within the context of varying beliefs, behaviors, orientations, identities and cultural backgrounds
- American Red Cross First Aid/CPR/AED certification within 30 days of hire for any employee who works within the Rec Center gated entrance and/or supervises activity areas or excursions.
- Basic swim experience
- Must have swim lesson or teaching experience, have completed an in-house swim lesson training, or possess a nationally recognized swim lessons certification.
- American Red Cross Lifeguard certification as well as obtain BBP and O2 certifications within 90 days of hire.
- Must successfully complete a background check

Preferred Qualifications

- Experience working with diverse populations.
- Experience teaching swimming lessons or have completed in-house swim lesson training/certifications
- Strong interpersonal and communication skills.
- Demonstrated positive customer service.
- Demonstrated leadership qualities.