

FALL 2024 MOVE-IN GUIDE

Welcome to Portland State University!

To help you prepare for move-in, we have organized some information that we think will be most beneficial.

PLAN AHEAD

PICK UP YOUR PSU ID CARD

We strongly recommend picking up your PSU ID card prior to your move-in. You will use your PSU Student ID card to enter your residence hall, activate the elevator if your building has one, and utilize your meal plan if you have one. Bring a valid government issued photo ID with you when picking up your ID card. **ID Services is open Monday to Friday 9am-5pm.**

If you are not able to pick up your PSU ID card prior to move-in, you may check in using a valid government issued photo ID instead of your PSU ID card. You will be provided a temporary key fob for access to your residence hall. You will be expected to go to ID Services the next day they are open to pick up your ID card and return your temporary key fob.

RESIDENTIAL PARKING PERMITS

If you have decided to bring your car to campus, you may purchase a parking permit from Transportation and Parking Services online. Be sure to select a residence hall permit. Most residents will not keep a car on campus since public transit is so accessible and convenient.

CONTACT YOUR ROOMMATE

You will receive room and roommate information in late August. Once you get contact details for your roommate, introduce yourself! You can avoid duplicate items by coordinating who will bring what (TV, microwave, etc).

EMAILS

Be sure to check your PSU email regularly for important updates and information about your community.

STEPS FOR MOVING IN

- 1 SELECT TIMESLOT**
Log in to the Housing Portal at pdx.edu/housing/portal and select your check-in timeslot. This lets us know what time you will arrive for check-in. You can change your timeslot as needed prior to arrival.
- 2 ARRIVE ON CAMPUS**
Please park in a parking structure and pay at the pay station. Download the Parking Kitty mobile app to make paying for parking easier. Parking structure 1 will be most convenient for Broadway and Ondine residents. Parking Structure 3 is ideal for all other residents.
- 3 CHECK-IN & PICK UP KEYS**
Go to your designated check-in location (see reverse) during your chosen check-in timeslot. Bring your PSU ID card or a government issued photo ID. Please leave your belongings in the car until after you receive your keys.
- 4 INSPECT ROOM & MOVE IN**
Now for the fun part—moving in! We make every effort to ensure your room is prepared for you. In the case of any damages, please email housing@pdx.edu within 48 hours so we can address the issue and add a record to your file so you are not billed for damages when moving out. There is no time limit for moving in.

ADDITIONAL INFORMATION

DINING PLANS

Dining plans begin with lunch on September 26th. All First Year Experience students are enrolled in a dining plan as part of their contract.

Other students may purchase a dining plan at dineoncampus.com/psu.

PACKAGES

We have limited space in our package room. Please do not mail packages prior to arrival. Students who want to mail many large boxes to campus should utilize a pick-up service at USPS or UPS.

Information about your mailing address is included on your assignment details sent in August. Please include your room number on all mail and packages.

EFFICIENCY RECOMMENDATIONS

We recommend you bring a wagon or handtruck to help with the move-in process. We will have a very limited number of carts available. We also encourage taking the stairs whenever possible. At times, there may be long waits for elevators. We recommend that residents avoid bringing U-Hauls or large box trucks as there will be limited street parking.

ELEVATORS

Elevators are available in the following buildings: Blumel, Broadway, Montgomery, Ondine, and Stephen Epler. There are no elevators in Blackstone or St. Helens.

ALL UTILITIES INCLUDED

Rates include electricity, gas, water, sewer, garbage, and internet. Wireless internet is available in all buildings. Ethernet ports are available in Blumel, Broadway, Ondine, and Stephen Epler.

CHECK-IN DETAILS

Find your Building to determine your check-in date and location. Select a check-in timeslot via the Housing Portal. Residents are not able to check-in prior to their check-in timeslot.

September 26

Ondine Residents

Ondine Lobby
9am - 4:30pm

Broadway Residents

Broadway 2nd Floor
9am - 4:30pm

Stephen Epler Honors Residents (floors 3,4)

Stephen Epler, East side of building
2pm - 4:30pm

September 27

Blackstone, Blumel, Montgomery, Stephen Epler (floors 2,5,6), & St. Helens Residents

Hoffman Hall
9:30am - 4:30pm

September 28

All Residents

Hoffman Hall
10am - 3:30pm

September 29

All Residents

Montgomery Lobby
10am - 2:30pm

The Montgomery Service Desk is open each day until midnight for any late check-ins.

YOUR ROOM

- All furnished units have a bed, dresser, desk, and chair for each resident
- Twin XL Mattress: Broadway, Blackstone quads, Ondine, St. Helens, Montgomery
- Standard Twin Mattress: Blumel, Epler
- Barstools provided in Blumel and St. Helens
- Dining table and four dining chairs provided in Blackstone quads
- Units may have more sets of furniture than residents occupying the space; extra furniture cannot be removed
- Units with kitchens or kitchenettes include fridges or mini fridges
- Sleeper units include a mini fridge and microwave

