

Facilities & Construction Safety Committee Meeting

Members

([P] indicates member present at today's meeting)

Employee Represented:

[P] Karen Barnack, EHS Assistant Director for Occupational Health and Safety
[P] Aaron Britton, FPM Zone Maintenance Manager
[P] Jonathan Farrow, CPC Project Manager
[P] Todd King, OIT Project Infrastructure Manager
[] Yuna Noln, FPM Housing Maintenance
[] Gail Hamilton, FPM In-House Construction Manager
[P] Jon Morgan, FPM Electrical
[] Kevin Reed, FPM Lockshop
[] Jonathan Ledbetter, Materials Management Services

[] Gabe Christian, Accessible Technology & Inclusive Design

[] Bryan Haberlach, FPM Plumbing

Ad Hoc:

[] Josh Barber, EHS Specialist
[] Erica Hunsberger, EHS Specialist
[] Nikki Ludd, Fire Prevention Coordinator
[] Jeff Rook, EHS Director
[] Heather Randol, FPM Director
EHS Student Workers

Meeting Call to Order

Date: 11/12/2025

Time: 9:00 am

Location: USB 202 Stumptown Conference Room

Roll Call and Review of Previous Minutes

- Minutes approved with no changes.
- A reminder that meeting minutes and agendas are posted to the [Facilities and Construction Safety Committee Google share drive](#). Please contact Karen if you have any questions regarding how to access them.

Safety Committee Member Role

- Obtain questions, concerns, or ideas from your respective crew to be brought up to the committee. After the meeting, share out the information from the safety committee meeting with your crew. It is very important to keep the lines of communication flowing.
- Participate in quarterly safety committee inspections.

Review of Previous Action Items

- Question from last meeting: Does PSU cover custom earplugs? Kevin has custom earplugs that he had obtained on his own. It was noted there would be less waste and they are reusable. The attenuation factor would need to be assessed. Karen to discuss with Heather and Sarah if FPM would consider covering custom earplugs and report back at the next meeting, 11/12/2025.

- Update: Karen sent an email to Heather and Sarah very recently. To be discussed at the next meeting on **12/9/2025**.
- Gail noted concerns about the drop boxes, noting a bracket may be needed and has concerns about the chains getting damaged enroute. Karen to check-in with FPM leadership and provide and update at the next meeting, 11/12/2025.
 - Update: We have other issues right now with the lids missing pins. Karen needs to check in with Cary on the status regarding Gail's original concerns. Aaron provided an update that the construction debris drop box is back in use. Cary borrowed pins from other drop boxes; now they have two pins where they had three. They have reached out to Republic to drop off the missing pins. Karen had placed the LOTO tag. She will check in with Cary regarding the status and the LOTO tag and report back at the next meeting, **12/9/2025**.
- Question from last meeting: Do we have branded hi-vis attire? Karen will check in with FPM Leadership and report back at the next meeting, 11/12/2025.
 - Update: Karen sent an email to Heather and Sarah very recently. To be discussed at the next meeting on **12/9/2025**.

Incidents / Injuries

Silica slurry in roof drain (contractor)

- Description: As identified on a site walk, a subcontractor was not following their submitted silica exposure control plan and was allowing silica slurry to enter the RMNC roof drain.
- Follow-up:
 - It appeared that they may have been washing off their tools next to the roof drain.
 - The submitted safety plan included the following: Prevent slurry from spreading or entering drains, soil, or stormwater systems by capturing it at the source.
- Corrective Actions/Recommendations:
 - Work was stopped, and the slurry and drain were cleaned up.
 - FPM Plumbing reviewed for any additional measures that might be needed to ensure the drain functions properly.

Potential for fall (contractor)

- Description: Subcontractor was observed climbing out over the edge of the parapet on the PS1 structure while attaching a panel on the side facing out. Work was stopped by EHS and reviewed with the contractor and CPC.

- Follow-up:

- The worker was installing a perforated panel and was fastening both sides of the perforated panel from one side. The plan had been to access the panel from both sides.
- The General Contractor stated they were pushing them to finish the project and cars were blocking their access to one side of the panel.
- Workers had also been observed with untethered tools, which was corrected. This was included in the safety plan but was not being followed for overhead work.
- Workers were observed connecting their fall protection equipment to cargo anchor points on the bed of a pickup truck.

- Corrective Actions:

- The installers will get to the project early enough to block off the parking stalls they need to access the perforated panels from both sides.
- A revised JHA was submitted with specific language included that addressed this issue.
- Contractor fall protection competent person to review the fall protection plan, anchor point, and equipment to be used for the submitted fall protection plan.

Screw into hand (contractor)

- Description: While driving a screw to fasten a piece of wood, a worker's hand slipped and the screw punctured the palm of their driving hand. The screw, approximately 1.5 inches long, was embedded about 1/3 inch into their palm.
- Follow-up: As a precaution, the worker was transported to the Emergency Room for screw removal.
- Corrective Actions: To reduce the risk of similar injuries moving forward, the contractor is implementing the following preventative measures:
 - Tool Handling
 - Reinforce proper hand and power tool handling techniques during safety meetings.
 - Emphasize maintaining a firm grip and stable body positioning when using power tools.
 - Use of Personal Protective Equipment (PPE)
 - Ensure all crew members wear appropriate PPE, including cut-resistant gloves, when operating power tools or handling sharp objects.
 - Pre-Task Planning
 - Incorporate a specific review of hand placement and tool control during daily pre-task plans (PTPs).

- Encourage workers to assess each task for potential hand injury risks and adjust their approach accordingly.

Incidents / Injuries Tracking

The following incidents are awaiting incident review meetings and reports:

- Impact to ACM during excavation (contractor)
- Conduit nicked during demo work (contractor)
- Hydronic line impacted during demo work (contractor)
- Cut to arm from sheet metal (contractor)

Campus Safety Committee Update

- Erica was absent and did not provide an update.

Safety Committee Inspection

A site walk took place at the Art & Design site. Those present noted it was a good walk with an opportunity to view a contractor's work site. One safety item noted was a person working between a scissor lift and the adjacent wall. This was immediately addressed during the site walk.

A committee member noted that there is no sign-in system for this project, as most people meet at the gate, with no safety orientation for visitors. Karen will discuss this with the contractor.

Todd noted that his team needs to complete the site safety orientation, as they are on the site more often now. Karen to discuss this with the contractor.

Another committee member noted it would be good to do these walks throughout the construction project. These can be scheduled through the CPC Project Manager, Chris Hammond.

Rounds / New Safety Concerns

- Todd
 - Cold and flu season is coming – be mindful of your health and those around you.
 - With lots of leaves dropping and rain coming, be careful walking around.
- Aaron
 - He fell yesterday off the job when he stepped off the sidewalk into a void that he couldn't see because of fallen leaves, thinking he was on the sidewalk. Be careful when walking in areas with leaves.
 - 4th Ave PBOT project – The new striping is very slippery. Karen also noted that cars are not always stopping for the crosswalk where there are new islands. There is a lot of new signage and rerouting in this area, with the new bus lane and islands. Be careful and ensure you are seen when crossing.
- Jonathan F.
 - Art Building construction impacts:

- The traffic light was shut off at Jackson/Rose Hill and Broadway on multiple days. Broadway was jammed up and students were crossing the street against the light – he noted this when leaving Parking Structure 2 at 4:00pm.
- Karen noted an impact notice had been issued for this work. Karen to check in with Swinerton on street impacts and ensure they are getting cars through the intersection during rush hour. They especially cannot impact the streetcar crossing at Mill and Broadway.
- Jon
 - Be mindful of fallen leaves when driving too, and be mindful of the earlier winter dark hours.
- Karen
 - SMSU Broadway sidewalk will be closed on Thursday, 11/13 for a concrete pour and again on Friday, 11/14 for a material lift.
 - There will be an ML crane pick on 11/21. The building will be closed until noon.
 - There will be an RMNC crane pick on Saturday, 11/15 on 4th. 4th is closed from Montgomery to Market. The building will be closed.
 - December 26-30 is the Les Schwab Invitational Basketball Tournament at Viking Pavilion, leading to increased activity and traffic.

New Action Items

- Does PSU cover custom earplugs? Karen to discuss with Heather and Sarah if FPM would consider covering custom earplugs and report back at the next meeting, 12/9/2025.
- Gail noted concerns about the drop boxes, noting a bracket may be needed and has concerns about the chains getting damaged enroute. Karen to check-in with Cary and provide an update at the next meeting, 12/9/2025.
- Karen to check in with Cary regarding the status of the missing pins for the drop box lids and the LOTO tag, and report back at the next meeting, 12/9/25.
- Do we have branded hi-vis attire? Karen will check in with FPM Leadership and report back at the next meeting, 12/9/2025.
- A committee member noted that there is no sign-in system for the Art & Design project, as most people meet at the gate, with no safety orientation for visitors. Karen will discuss this with the contractor, and report back at the next meeting, 12/9/2025.
- Todd noted that his team needs to complete the site safety orientation, as they are on the site more often now. Karen to discuss this with the contractor, and report back at the next meeting, 12/9/2025.

Pending/Tracking Action Items and Recommendations

- PPE Assistance - Follow up with vendors regarding other types of cut-resistant gloves and arrange for them to bring samples and meet with crews. Work with Stores on glove types to stock. EHS is developing a PPE



guide for all PPE in Stores. The guide will be shared with the Safety Committee when the draft is completed. On hold; will revisit in **December, 2025**.

- EHS to obtain the most recent move guidelines from CPC and MM. EHS will collaborate with these departments and update their guidelines and procedures to be in line with Portland Fire requirements, including not only information about furniture anchoring, but also extension cords and clearances for egress. EHS to review and make any recommendations. On hold; will revisit in **December, 2025**.
- EHS to add to asbestos training: Include the flow chart and work order process in the Asbestos Awareness training and Asbestos O&M training **by next training date**.
- EHS to add information to PSU training for Asbestos Awareness and for Asbestos Operations & Maintenance to reflect the campus specific guidelines for the 8" minimum working distance from asbestos-containing material **by next training date**.
- From the PSC near miss electrical incident review, include in Electrical Safety training: pros and cons of equipment and best choices for the situation, tic tracers and multimeters, **by next training date**.
- EHS to discuss PSC electrical near miss incident at CPC meeting, 11/3/25: The importance of a punch walk prior to the ceiling grid going in to check for abandoned conduit, piping, tools.
- EHS to reach out to other campuses to see what they are providing for staff hydration. This is related to the previous discussion item: Can PSU provide electrolytes to mix with water? In process. We have heard back from four colleges. We are waiting to hear back from OSU and UofO.
- EHS to review sample RFPs from CPC for both a larger project and a smaller project and make any recommendations to CPC regarding safety language by **12/9/2025**.
- EHS to create a flow chart for FPM maintenance projects that could impact asbestos-containing materials, to include setting up a work order phase for EHS by **12/9/2025**.

Meeting Adjourned

Time: 10:00 AM

Next Meeting

Date: 12/16/2025

Time: 10:00 am

Location: USB 202 Stumptown

Next Inspection

Date: 1/20/2026

Time: 8:00 am

Location: TBD