**2021-2022 Faculty Development Grant**

The deadline for proposal submission is **February 7, 2022 at 5pm**. This is a hard deadline. Late proposals **will not be considered**. The Faculty Development Committee (FDC) expects to release award decisions in May 2022. Awards will start on July 1, 2022. All proposals for the AY 2021/ 22Faculty Development Grant must be submitted through this [Google Form](https://docs.google.com/forms/d/e/1FAIpQLSeitimLuFZ8A1pLxX_4f4BEi6YIS1V_1mrllysq5IyZ2YghIg/viewform).

The primary goal of the program is to support the generation of scholarship as appropriate for the PI’s field, content, and background. Current AAUP bargaining unit members including PSU faculty: tenure-track, non-tenure track, and academic professionals are eligible for this grant. As in past years, department chairs and equivalents are eligible to apply. Proposals that describe specific, viable projects directly related to the production of scholarly works are most likely to receive funding based on the proposal review rubric below. PIs with active research programs and significant funding will need to provide extra justification explaining how an award would benefit their professional development.

**To provide further guidance, the following table lists examples of what is and is not eligible for funding. This list, however, is not exhaustive.**

|  |  |
| --- | --- |
| **Examples of Funding Eligibility** | **Not Eligible for Funding** |
| * Course releases\* * Computer equipment * Travel for data collection * Research assistant * Workshop trainings * Travel for specific training related to the proposed work * Data analysis & research software   \*Any course release requests are subject to the approval of the applicant’s department chair, supervisor, or equivalent. | * Proposals to create new programs, centers, institutes, museums, organizations, or otherwise benefit the institution more than the researcher * Proposals that request funding exceeding the maximum for the program * Proposals seeking additional office support * Summer salaries * Proposals that expand curricular offerings * Construction of PSU web pages * Activities in fulfillment of degree requirements of the principal investigator * Proposals that are too vague or large in scope given the funding and time constraints * Incomplete proposals * Travel for the sharing of research, such as traveling to present at a conference or perform/exhibit work |

Any necessary IRB approval is required prior to starting research on projects funded by this grant. All projects must comply with policies of the research integrity office, including IRB approval for protection of human subjects/animal research/and so on.

**Instructions**

Input all the required information into the FDC 2021-2022 Proposal Form (see Template below) and upload to [Google Form](https://docs.google.com/forms/d/e/1FAIpQLSeitimLuFZ8A1pLxX_4f4BEi6YIS1V_1mrllysq5IyZ2YghIg/viewform). It is the PI’s responsibility to ensure that the proposal is complete and all the uploaded information is accurate. If the final submission is not complete, it will be reviewed based only on the information contained in the [Google Form](https://docs.google.com/forms/d/e/1FAIpQLSeitimLuFZ8A1pLxX_4f4BEi6YIS1V_1mrllysq5IyZ2YghIg/viewform).

In addition to entering identifying information for the proposal (e.g., name, email, title, abstract), PIs will be asked to upload their entire proposal as a single Microsoft Word, Google Doc, or PDF document, and they are encouraged to use the FDC Blank Proposal Template at the end of this Call for Proposals.

**FDC 2021-2022 Proposal Form Template**

|  |  |
| --- | --- |
| **Component** | **Description** |
| ***Title*** |  |
| ***Abstract*** | 150-250 word description of your proposal |
| ***PI’s Name*** | Please enter the PI’s preferred name |
| ***Email Contact*** | Please enter the PI’s PSU email |
| ***Body of Proposal*** | In the following sections, PIs are asked to share background information about their proposal along with an explanation of what they hope to achieve in an accessible, jargon-free manner. Please keep proposals five pages or less and use at least a 10-point font. |
| ***Impact of Research on the PI*** | Please explain how this research will advance the PI’s career in terms of university rank and career achievement |
| ***Impact of Research on the PI’s Field*** | Please explain how and why this proposal may expand the knowledge base of the PI’s chosen field |
| ***Broader Impact*** | Please provide a commentary that identifies who will be included in this work and the PI’s future plans for it |
| ***Deliverables*** | Please list the potential scholarly outcomes of this proposal |
| ***Itemized Budget Table*** | Please list the item(s), cost of item(s), and rationale for each item using the budget table provided in Appendix A of the FDC Proposal Template |
| ***Timeline & Scope*** | Please offer a timeline that identifies the proposal’s specific stages, parts, or milestones along with a commentary justifying how the project can be completed within two years |
| ***Authorization*** | Please insert a screenshot of an email from the PI’s department chair, supervisor, or equivalent providing support for this proposal (*does not count towards page limit*) |
| ***Curriculum Vita*** | Please provide a 2-page CV that highlights the PI’s recent accomplishments and education background (*does not count towards page limit*) |
| ***Bibliography*** | Please use the citation style appropriate to the field |

**About the Faculty Development Grant**The Faculty Development Grant is managed and distributed by the PSU Faculty Senate’s Faculty Development Committee. All AAUP bargaining unit members and department chairs including tenure-related, fixed-term, and academic professionals whose appointment continues throughout the 2021-2022 academic year are eligible to apply for up to $15,000. The University will allocate $675,000 in FY21-22 for the Faculty Development Grant, and more information about the FDC can be found in the Faculty Development Opportunities webpage. The project period for these funds will be **July 1, 2022 through June 30, 2024**. Funds will not be available after the expiration of the 24-month grant period without an extension approved by the FDC.

**Proposal Review**Note: If you have previously received a faculty development grant, you need to state the year(s) of your previous award(s) in your current proposal. Individuals who received an award must wait two complete academic years from the beginning of the award period before reapplying. For example, if an individual began an award during the 2018-2019 academic year, that individual is not eligible to reapply until the 2021-2022 academic year.

The following rubric will be used to evaluate all proposals. **Note that the first two items on the rubric are weighted twice as heavily as the remaining items.**

**Proposal Review Rubric**

**Impact of the project on the PI's career development, professional development, or scholarly agenda.**

|  |  |  |  |
| --- | --- | --- | --- |
| ***High Impact (6 pts)*** | ***Mid-Range Impact (4 pts)*** | ***Low Impact (2 pt)*** | ***Little to No Impact (0 pts)*** |
| PI provides a highly compelling explanation of how project would advance them in university rank/post tenure review and career achievements | PI provides a strong explanation of how the project would advance them in university rank/post tenure review and career achievements | PI provides a general explanation for how the project may advance them in university rank and career achievements | PI did not provide an explanation for how the project would improve their career, or the explanation is flawed, inaccurate, or incomplete |

**Impact of the project on the PI's field.**

|  |  |  |  |
| --- | --- | --- | --- |
| ***High Potential (6 pts)*** | ***Mid-Range Potential***  ***(4 pts)*** | ***Low Potential (2 pt)*** | ***Little to No Potential (0 pts)*** |
| PI provides a highly compelling explanation for how the project has significant implications for adding knowledge to the field that uses authentic examples (performances, exhibits, etc.) or previously published scholarship | PI provides a strong explanation for how the project has implications for adding some knowledge to the field that uses authentic examples (performances, exhibits, etc.), or previously published scholarship | PI provides a general explanation for how the project has implications for adding knowledge to the field, with little to no authentic examples (performances, exhibits, etc.), or discussion of previously published scholarship | PI did not provide a detailed explanation for how the project has implications for adding any knowledge to the field, using little to no authentic examples (performances, exhibits, etc.), or discussion of previously published scholarship |

**What is the broader impact of the project? How does it benefit PSU, and/or the local, regional, or professional community**?

|  |  |  |  |
| --- | --- | --- | --- |
| ***High Impact (3 pts)*** | ***Mid-Range Impact (2 pts)*** | ***Some Impact (1pt)*** | ***Little to No Impact (0 pts)*** |
| The PI’s proposal uses specific examples to demonstrate an impact in one or more of the areas listed | The PI’s proposal explains its broader impact using a specific example | The PI’s proposal explains its broader impact in general terms | The PI’s proposal does not explain its broader impact |

**Are the outcomes and deliverables of the proposed research or project clearly specified?**

|  |  |  |  |
| --- | --- | --- | --- |
| ***High Potential (3 pts)*** | ***Mid-Range Potential***  ***(2 pts)*** | ***Low Potential (1 pt)*** | ***Little to No Potential (0 pts)*** |
| PI lists specific and realistic outcomes or deliverables whose importance is very clearly defined, described, or articulated | PI lists outcomes or deliverables whose specificity, feasibility, and importance are somewhat clearly defined, described, or articulated | PI lists outcomes and/or deliverable whose specificity, feasibility, and importance is not clearly defined, described, or articulated | PI did not list outcomes and/or deliverables, OR the description of the outcome/deliverable is not logical or clear |

**How appropriate is the budget and the budget justification with regards to the proposed research or project? Are all budget items clearly justified?**

|  |  |  |  |
| --- | --- | --- | --- |
| ***Very Appropriate (3 pts)*** | ***Mostly Appropriate (2 pts)*** | ***Questionably Appropriate***  ***(1 pt)*** | ***Not Appropriate (0 pts)*** |
| The PI’s proposed budget is well aligned to the proposed research or project. A detailed justification for each item is included. | The PI's proposed budget is mostly aligned to the proposed research or project. A detailed justification is included for most budget items. | The PI's proposed budget is not clearly aligned to the proposed research or project. A general justification is included for a few budget items. | The PI’s proposed budget is not aligned to the proposed research or project, no item justifications are included, or the budget is not clear and understandable. |

**How realistic is the project scope and timeline? Can it be accomplished in two years?**

|  |  |  |  |
| --- | --- | --- | --- |
| ***Very Realistic (3 pts)*** | ***Somewhat Realistic (2 pts)*** | ***Not Very Realistic (1 pt)*** | ***Unknown (0 pts)*** |
| PI offers a clear and viable timeline that includes key dates when different stages, parts, or milestones in the project will be completed and a brief narrative that justifies the timeline | PI offers a cursory timeline that includes key dates when different stages, parts, or milestones in the project will be completed and a brief narrative that justifies the timeline | PI offers an ambitious timeline that includes key dates when different stages, parts, or milestones in the project will be completed, but does not offer a convincing narrative that justifies the timeline | PI did not offer a timeline or it is too general to provide a reasonable expectation that the project can be completed, regardless of the narrative offered. |

**Points: \_\_ / 24**

**FDC Blank Proposal Template**

You may copy and paste out this FDC Blank Proposal Template in order to closely follow the requested information you are expected to upload.

|  |  |
| --- | --- |
| ***Title*** |  |
| ***Abstract*** |  |
| ***Proposers Name*** |  |
| ***Email Contact*** |  |

**Section 1. Impact of Research on the PI (counts to proposal body)**

**Section 2. Impact of Research on the PI’s Field (counts to proposal body)**

**Section 3. Broader Impact (counts to proposal body)**

**Section 4. Deliverables (counts to proposal body)**

**Section 5. Itemized Budget Table (counts to proposal body)**

**Section 6. Timeline & Scope (counts to proposal body)**

**Section 7. Authorization (insert screenshot)**

**Section 8. Curriculum Vita (2-page maximum)**

**Section 9. Bibliography**

**Appendix A. Budget Table**

|  |  |  |
| --- | --- | --- |
| **Item Name** | **Item Cost** | **Item Justification** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| Total Cost: |  |  |