



## JOB DESCRIPTION

### LGBTQ Program Intern

**Hours:** 40-80 hours/month; minimum commitment 6 months after completion of direct service training

**Wage:** unpaid internship

**Supervisors:** LGBTQ Program Coordinator, Community-Based Services Manager

**Contact Person:** Lupita Mendez, 503-595-9591 ext. 305, lupitam@bradleyangle.org

**Location:** OFF-CAMPUS, 5432 N. Albina Ave

**Training:** Completion of 40-hour direct service training, plus on the job training/shadowing. Additional training may be required in the first six months.

#### **Duties/ Responsibilities:**

*Specific duties are negotiable depending on intern's learning plan. Opportunities may include:*

1. Provide intake assessments and individualized case planning to address identified needs for LGBTQI individuals seeking non-residential services. This includes specific assessment of each person's ability to participate in an on-going support group.
2. Provide advocacy, crisis support, and short term one on one peer support for LGBTQI participants, including connecting people to Bradley Angle programs and community resources.
3. Increase awareness of domestic violence, sexual assault, and resources for survivors in the LGBTQI communities through community education, tabling and other outreach events.
4. Co-facilitate weekly LGBTQI Domestic Violence support group.
5. Co-facilitate weekly LGBTQI Healthy Relationships class.
6. Co-facilitate monthly LGBTQI Healthy Relationships drop-in class at Men's Wellness Center.
7. Attend monthly All Staff meetings and weekly supervision.
8. Provide on-going support and resource information to participants
9. Offer conflict resolution for participants as needed.
10. Attend community meetings and related activities as appropriate and as negotiated with supervisor.

11. Communicate with Bradley Angle Staff regularly, relaying messages and information as needed.
12. Other duties as negotiated.

**Qualifications:**

1. Demonstrated knowledge of and experience working/living within the LGBTQI community, especially the gay/bi male and/or trans communities.
2. Ability to listen and communicate effectively, in person, in writing and on the telephone.
3. Ability to relate non-judgmentally to LGBTQI survivors from different backgrounds.
4. Commitment to learning about, understanding, and working with survivors of domestic and sexual violence.
5. Commitment to incorporating understanding of the interrelationship of oppressions (racism, homophobia, sexism, classism, sizism, etc.) into service provision.
6. Ability to maintain accurate records, keep confidentiality, and commit to current personnel policies.
7. Ability and willingness to work as part of a team.
8. Working knowledge of computers or willingness to learn.

**To apply please send resume and cover letter to:** [lupitam@bradleyangle.org](mailto:lupitam@bradleyangle.org)