

**APPLICATION DEADLINES:** While there is no formal application deadline for the School of Business Administration (SBA), students must first be admitted to PSU prior to submitting the PBAC application. Students must also be admitted to the SBA in order to register for 300 and 400-level business courses. Students must also be admitted to PSU as a Post-Baccalaureate Undergraduate student in order to be admitted to the SBA.

**PERSONAL INFORMATION**

STUDENT ID NUMBER: \_\_\_\_\_

MR./MS.: \_\_\_\_\_ LAST NAME: \_\_\_\_\_ FIRST NAME: \_\_\_\_\_ MIDDLE INITIAL: \_\_\_\_\_

CURRENT STREET ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

DAY PHONE: \_\_\_\_\_ EVENING PHONE: \_\_\_\_\_

E-MAIL ADDRESS (we will add you to the SBA UG listserve for regular program updates) \_\_\_\_\_

TERM/YEAR SEEKING ADMISSION TO SBA: \_\_\_\_\_

HAVE YOU BEEN ADMITTED TO THE SBA AT A PRIOR TIME? IF SO, WHEN? \_\_\_\_\_

**PRE-BUSINESS COURSES**

***Completion of the following pre-business courses is required with a grade of "C-" or higher. Students who have taken courses at schools other than PSU must have these courses approved by an SBA advisor.***

COURSE	SCHOOL	GRADE	COURSE	SCHOOL	GRADE
(example) BA 211	PSU	A	EC 201 (4)		
BA 211 (4)			EC 202 (4)		
BA 213 (4)			STAT 243 (4) (for Business Majors)		
			STAT 244 (4) (for Business Majors)		

**GRADE POINT AVERAGE**

**CUMULATIVE GPAs**

***Please list your cumulative grade point average (GPA) for the following; a minimum GPA of 2.9 (3.0 in Fall 2011 and later) is required for each:***

- All UG credits outside of PSU (enter GPA): \_\_\_\_\_
- All PSU graded credits (enter GPA): \_\_\_\_\_
- All PSU graded business credits (enter GPA): \_\_\_\_\_

**LAST 8 CREDIT RULE**

***Students who do not meet the 2.9 GPA requirements will be considered for admission ONLY if:***

- A minimum 2.5 cumulative PSU GPA and
- A minimum 2.75 GPA for all business courses at PSU.
- The GPA for the most recent 8 graded credit hours at PSU is 3.0 or higher

The GPA for your last 8 credits is: \_\_\_\_\_

\*Please note that the SBA GPA Admission requirement will go up to a 2.90 in the Fall of 2010 and 3.0 in the Fall of 2011.

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## UNDERGRADUATE (UG) TRANSCRIPTS

**Please list all prior institutions attended, including location of school and dates of attendance:**

(For example: OSU, Ohio, 1996-2000.)


**Please attach a copy of your transcript(s).** Unofficial transcripts, photocopies and web printouts are acceptable.

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### SIGNATURE

This application must be filled out entirely, signed, dated, and accompanied by required supporting documents. It is the student's responsibility to fulfill all University and SBA requirements under his/her PSU Bulletin.

Students will be charged the School of Business differential tuition beginning with the term admitted. Students who apply for admission after grades have posted for the current term will be admitted for the following term and differential tuition will begin the next term they take courses.

To the best of my knowledge the information provided in this application is correct.

SIGNATURE

DATE

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**NOTE: The School of Business has the right to administratively drop you from any course you have not met the requirements to take.**

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### ADDITIONAL INFORMATION

#### APPLICATION INFORMATION

An application will not be processed if the student has not met all criteria or if the application is incomplete.

Admission to the School of Business Administration PBAC Program is non-competitive. If you meet all of the stated requirements for admission, you will be admitted.

#### CONTACT INFORMATION:

**Portland State University  
School of Business Administration  
Undergraduate Programs Office  
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sbainfo@pdx.edu  
www.pdx.edu/sba**