



Education Abroad Application Packet

SBA Micro-Enterprise in Nicaragua Summer 2010

International Component: June 23 – July 4, 2010

Application deadline: Friday, March 26, 2010

Program Leaders:

Richard Sapp, Ph.D., SBA Faculty, PSU

Richard received his B.B.A from University of Toledo, M.S and Ph.D. in Accounting and Finance from University of Houston. His teaching interests include corporate finance, performance measurement, product costing and managerial accounting. His research interests are strategic product costing and service costing. He has been a professor at PSU since 1978 and held Visiting Faculty positions in Australia, Germany, France, Florida, Pennsylvania and California. During his tenure at PSU, he held positions of Associate Dean for Academic Affairs and Chair of the University's International Programs Committee. For many years, he served as the director of the School of Business' international programs and study abroad efforts. He developed study abroad programs in Marseille France, Osaka Japan, Reutlingen Germany and Rosario Argentina. He has worked, lectured or traveled in over 90 countries. In 2003, Richard was a faculty member for the Semester at Sea's spring's voyage around the world aboard the SS Universe Explorer (a historic 1952 steam ship). In 2006, he served as the Executive Dean of the Spring 2006 voyage for Semester at Sea, aboard the M/V Explorer. He held positions of Associate Dean for Academic Affairs and Director of International Programs for many years. Presently, he holds the title of Professor Emeritus in the School of Business and teaches Corporate Finance and Managerial Accounting.

Greg Price, PSU MBA+ alum, New Roots Energy Co-Founder

Greg has worked for many years in the renewable energy sector, and participated in one of Green Empowerment's service learning opportunities in Nicaragua while a PSU MBA+ student. He co-founded New Roots, a Portland-based small business that empowers others to join the distributed wind energy industry. It provides training, financial modeling, and project management to move individuals from "I want renewable energy" to "I have renewable energy". Its clients include installers, distributors, manufacturers, schools, non-profits, energy departments, and project proponents.

Jason Selwitz, Director of Service Learning for Green Empowerment

After graduating from Penn State in Park Management, Jason served in the Philippines with the Peace Corps on the island of Palawan -- the last frontier. He worked with 10 villages and the local government to start a NGO, the Palawan Conservation Corps (1999), to train young adults in agroecology, plumbing/carpentry/electrical trade skills, health/sanitation, ecotourism, and watershed restoration. The PCC continues to work with communities surrounding the Puerto Princesa Subterranean River National Park (a UNESCO World Heritage site) to complete needed service projects. At Cal Poly Pomona, Jason received his Master's in Regenerative Studies by studying systems that integrate wastewater treatment, constructed wetlands, and renewable energy. At Green Empowerment, as the Director of Service Learning, Jason builds collaborations with universities/colleges, professional organizations, civic groups, and congregations to support NGO partners and rural communities in Nicaragua, Ecuador, Peru, the Philippines, and along the Burma/Thailand border. With each Green Empowerment project, Jason works to integrate appropriate technology, agroforestry, and watershed restoration into the larger renewable energy and/or clean water delivery system.

Program Description:

Nicaragua has a significant number of micro-enterprises (1 to 2 person operations) in need of assistance. Green Empowerment works directly with Managua-based NGOs to provide students with a thorough overview of the range of projects that they have collaborated on with AsoFenix to date (and plan to in the future). Green Empowerment will review how a project is developed and managed. Green Empowerment will prepare the students for travel in Nicaragua,

interaction with rural farming families, and investigations into micro-renewable energy. Green Empowerment will discuss ways in which finance and entrepreneurship may be utilized to alleviate poverty and improve the environment and help facilitate post-travel course "deliverables." Green Empowerment will facilitate all communications with AsoFenix (pre- and post travel) and ensure adequate arrangements are made for the group prior to their arrival in Nicaragua. AsoFenix, Green Empowerment's central Nicaraguan NGO partner, will organize community leaders and committees at several sites so village representatives are prepared to describe their experiences, with renewable energy and the growing/sale of their crops, to students once the group is in Nicaragua. AsoFenix will also provide all in-country communication/translation services, coordinate meals and lodging, and facilitate safe ground transportation. AsoFenix will provide an overview of their community organizing to date and the corresponding micro-renewable energy projects (existing and planned).

Students will study the principles of micro-enterprise with specific foci on developing country contexts and the implementation of micro-renewable projects. Students will be led to Managua, Nicaragua and surrounding areas to study local micro-enterprises and how micro-renewable technologies can impact economic and social development and environmental stewardship.

Service Learning

Students will work with the field study faculty to define the service learning activities to occur in conjunction with the coursework of the field study. It is likely that the students will engage directly with Green Empowerment's NGO partners in Nicaragua to study and/or implement a micro-renewable project focused on one or more micro-enterprises in the surrounding area of Managua.

Post-travel meeting

Participants can present their experiences in a Net Impact (PSU Chapter) meeting. They can incorporate their learning into their own micro-enterprise concept and initiate the concept in the Social Innovation Incubator (Center for Global Leadership in Sustainability, School of Business). Participants can utilize this knowledge in concentration in Managing Sustainable Enterprise or Innovation Management and Entrepreneurship.

Course Information:

MGMT 410/510: Micro-Enterprise in a Developing Country, context: Nicaragua 4 cr.
 MGMT 410/510: Micro-Renewable Technologies in a Developing Country, context: Nicaragua 4 cr.

- Both four credit courses can be applied to the Managing Sustainable Enterprise concentration in the MBA+ program.
- The four credit Micro-Enterprise course can be applied to the Innovation Management and Entrepreneurship concentration in the MBA+ program.
- One or both of the four credit courses *might be applied* to the Global Business and Sustainability concentration in the Master of International Management program. This is yet to be determined.

Draft Itinerary:

The information offered below is provided to give students a general sense of the program structure and activities. Students should anticipate that the program itinerary will change regularly during the pre-departure period as specific arrangements are finalized. As with any international travel of this nature, participants should expect that program itineraries and activities will change during the course of the program in response to local conditions and needs.

Date	Schedule
Day 1 6/18/10 (4:00-7:00 pm)	(At PSU) Review of Micro-Enterprise, Micro-Renewable, Green Empowerment initiatives in Nicaragua, Trip Details
Day 2 6/19/10 (9:00 am-3:00 pm)	(At PSU) Review of Micro-Enterprise, Micro-Renewable, Green Empowerment initiatives in Nicaragua, Trip Details
Day 3 6/23/10	Depart Portland/ Arrive Managua, Nicaragua

Day 4	6/24/10	Welcome and tours/logistics review
Day 5	6/25/10	Morning meeting with partner organizations (Aso Fenix) Afternoon lecture on Micro-Enterprise
Day 6	6/26/10	Morning lecture on Micro-Enterprise Afternoon lecture on Micro-Renewables
Day 7	6/27/10	Morning lecture on Micro-Renewables Afternoon conversation with partner organizations Evening faculty-led student group discussion
Day 8	6/28/10	Travel to local micro-enterprises, field study interviews with villagers and micro-entrepreneurs, initial training and site assessment for technology applications
Day 9	6/29/10	Morning faculty-led student group discussion and planning Afternoon initiation of training and technology applications
Day 10-12	6/30-7/2/10	All day training and technology applications
Day 13	7/3/10	Morning faculty-led reflection Afternoon departure preparation
Day 14	7/4/10	Depart Managua/ Arrive Portland
Day 15	7/9/10 (4:00 – 7:00 pm)	(At PSU) Lecture and discussion – reintegration of service learning to theory and framework of Micro-Enterprise
Day 16	7/10/10 (9:00 am– 3:00 pm)	(At PSU) Lecture and discussion – reintegration of service learning to theory and framework of Micro-Enterprise

Pre-requisites/Qualifications:

- SBA students only
- GPA 3.0

Program Dates:

- This program includes formal, non-credit bearing course meetings prior to departure
- The international component runs: **June 23 – July 4, 2010**

Accessibility:

There is the potential that the locations of the micro-enterprises will be in locations outside of Managua and will require traveling by bus and/or foot and students will need to be prepared from some degree of physical exertion. In addition, the training and technology applications activities may include the installation of micro-renewable technologies that require some degree of physical strength. Students will also need to be prepared for tropical weather environments, including high moisture and heat.

Costs:

- **Tuition and Estimated Program fee:** To keep the total costs of the program low, PSU is not charging tuition on this 8-credit program (students should be aware that zero-billing tuition may affect qualification for Student Health and Counseling (SHAC) services; please contact SHAC for more information). Students will pay a program fee that includes: direct program costs, accommodations, group transportation, and some entrance fees in Nicaragua, mandatory overseas health insurance, and a mandatory study abroad fee. The program fee is estimated to be between \$1,650 --\$2,560 depending on enrollments and final confirmed costs.
- **Not included:** Roundtrip airfare, most meals, personal expenses (e.g., incidentals and souvenirs), individual local transportation (e.g., taxis), and optional immunizations. Students should budget approximately \$1,150 for airfare and other out-of-pocket expenses, depending on individual needs.
- **Financial Aid: Most forms of financial aid apply.** Accepted students are also eligible to apply for the Kawase Scholarship, offered through PSU Education Abroad, awards for short-term programs range from \$0 - \$300.

Payment Schedule:

Timely payment of all program costs is a requisite condition for participation in the program. Portland State University reserves the right to cancel participation of students not in compliance.

Application Deadline: March 26, 2010

- \$50 application fee, by check or money order payable to Portland State University, due at the time of application
- Admissions notifications will be sent via e-mail. If accepted, students must notify Education Abroad via e-mail of their intent to participate within one week. A **\$200** non-refundable program deposit will be charged to the student's account at that time. The deposit is payable within two weeks after it's been assessed. The program deposit is credited towards the program fee.
- Secondary forms and paperwork are due back to Education Abroad within 2 weeks of acceptance.

Refund Policy:

Student withdraws must be received in writing by the Office of Education Abroad. Verbal notifications are not acceptable.

1. Application fees and program deposits are non-refundable.
2. Beginning on April 16, 2010, the program will begin to make program deposits and payments on students' behalf. From April 16 – April 30, 2010 only uncommitted portions of the program fee can be refunded.
3. After April 30, 2010, no refunds on the program fee can be made.

For information please contact:

- Richard Sapp, SBA, sappr@pdx.edu, 503-725-5850
- Greg Price, thecriticalmass@hotmail.com, 503-407-9617
- Jason Selwitz, Jason@greenpowerment.org, 503-284-5774
- Advisor: Blythe, Knott, Education Abroad Advisor, blithe@pdx.edu, 503-725-4030

SBA Micro-Enterprise in Nicaragua
Summer 2010
International Component: June 23 – July 4, 2010
Application deadline: Friday March 26, 2010

Bring your completed application to the Office of International Affairs/Education Abroad Office, East Hall, 632 SW Hall, Room 101, or mail to Office of International Affairs, PO Box 751, Portland, OR 97207-0751. Typed applications are preferable.

Application Components:

- 1) **Transcripts:** (Unofficial transcripts are acceptable.)
 - a) **All Students:** Include transcripts for all courses taken at Portland State.
 - b) **Undergraduate Transfer Students:** Submit transcripts from your prior institutions for your last 90 credits of coursework attempted.
 - c) **Graduate Students:** Include transcripts for all graduate coursework attempted.

- 2) **References:** Please give the confidential reference forms provided in the application to someone who can objectively evaluate you. The reference should be from an instructor; however references from former instructors, an employer, youth leader, living group adviser, or counselor will also suffice. Do not use peers or family friends as reference. Please note that the reference form is to be returned to PSU in signed, sealed envelopes.
 - a) **Undergraduate Students:** Two references are required.
 - b) **Graduate Students:** One reference is required.

- 3) **Interviews:**
 - a) **Undergraduate Students:** required to complete an in-person study abroad interview with Alyse Collins. Interviews will be scheduled after completed applications are received.
 - b) **Graduate Students:** Interviews may be required at the discretion of the faculty director.

- 4) **Application Fee:** All students \$50.

A decision on your application will not be issued until all of the above components are received and your interview is completed. Please note that instructor approval is required and the final decision for acceptance will be made by the instructor in consultation with the Office of Education Abroad.

Questions? Please feel free to call the PSU Office of International Affairs/Education Abroad Office, 503/725-5309.



Portland State
UNIVERSITY
Education Abroad Application

Program: SBA Micro-Enterprise in Nicaragua
Application Deadline: Friday, March 26, 2010

Last Name	First Name	MI	PSU ID#
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Contact Information		
Preferred E-mail	Cell Phone	Home Phone
Current Address		
City	State	Zip
Permanent Address (if different from above)		
Permanent City	Permanent State	Permanent Zip

Academic & Registration Information		
Class Standing (at time of program):		
<input type="checkbox"/> Freshman	<input type="checkbox"/> Sophomore	<input type="checkbox"/> Junior
<input type="checkbox"/> Senior	<input type="checkbox"/> Non-Degree Post-Bach	<input type="checkbox"/> MA/PhD
Major	Minor	GPA
Are you planning to use financial aid?		
<input type="checkbox"/> Yes <input type="checkbox"/> No		
Languages other than English:	Highest course completed (if applicable)	Fluency
		<input type="checkbox"/> Beginning <input type="checkbox"/> Intermediate (daily needs) <input type="checkbox"/> Fluent (socially conversant) <input type="checkbox"/> Native
		<input type="checkbox"/> Beginning <input type="checkbox"/> Intermediate (daily needs) <input type="checkbox"/> Fluent (socially conversant) <input type="checkbox"/> Native

Former Colleges and Universities:

College or University Name	Dates Attended (mm/yy – mm/yy)	Degree(s) Earned or # of credits completed	GPA

Prospective Traveler Information

(Applicants are advised that many countries and some airlines require that passports be valid for at least six months beyond the traveler's intended date of return to the U.S. PSU strongly suggests that students whose passports expire before that date begin the passport renewal process now.)

Passport #	Passport Country	Passport Expiration (Note: most countries require that passports be valid for 6 months <i>after</i> the traveler's intended return.)
		<input type="checkbox"/> F <input type="checkbox"/> M
Date of Birth (MM/DD/YYYY)	Place of Birth (State, Country)	Gender

International Travel Experience

Country	Dates (mm/yy – mm/yy)	Type of travel (e.g. tourism, study, work, govt.)

FOR CAPSTONE AND SERVICE LEARNING PROGRAMS ONLY

Please list any relevant work experience:

Employer	Dates (mm/yy – mm/yy)	Position	Duties

Statement of Purpose (1-2 pages)

On a separate piece of paper, please respond to the following:

- 1) How will your participation in this program contribute to your educational, career and/or personal goals?
- 2) Given the collaborative nature of the program, what skills and personal qualities do you bring to the program that will contribute to the success of the program?
- 3) What do you feel is the biggest challenge or factor that may impact your ability to achieve your goals in this program?

Affirmations & Signatures

(Please print all application pages then sign below and return the completed application to East Hall Room 101.)

The selection committee reserves the right to check students' conduct records at PSU and to use that information in considering student eligibility. Applicant must sign below to give permission to release his/her conduct record to the program for these purposes.

SIGNATURE

PSU ID#

I certify that my statements are true and complete to the best of my knowledge. I understand that my admission to or enrollment in a Portland State University Education Abroad program may be denied or revoked if any information is found to be incomplete or inaccurate.

SIGNATURE

DATE

PRINTED NAME

OSA use only:

Current Sanc.: Yes No

Eff. Dates:

Notes:

Prior Sanc.: Yes No

Eff. Dates:

Notes:

Addl. Notes:

OSA Staff:

Sig:

Date:



Portland State
UNIVERSITY

Education Abroad
Academic Reference

(To be completed by applicant)

Name of Applicant: _____

Name of Program Applying to: **SBA Micro-Enterprise in Nicaragua**

Program/Term: **Summer 2010**

Relationship or Association with Applicant: _____

Confidentiality Statement

Note to applicant: Please read and sign before giving this form to your referee.

Under Section 438, General Education Provisions Act (Public Law 90-247), you have the right to review materials submitted to the International Education Services/Study Abroad (IES/SA) in connection with your application. This law also allows you to waive this right if you so choose, with the understanding that confidential recommendations are not required in the admissions process.

(Please check one) I, the undersigned, waive do not waive the right to examine this recommendation.

Student Signature _____ Printed Name _____

(To be completed by referee)

To the Referee:

The student named above is an applicant for the PSU sponsored study abroad program named above. To benefit from this experience, a student should be academically able, highly motivated and emotionally mature to adapt to the challenges of a different social and cultural environment. Therefore we would appreciate your thoughtful and candid appraisal of this applicant. Please mail this form to the address printed below. Thank you for your cooperation.

Name of Referee: _____ Phone Number: _____

E-mail Address: _____

Signature: _____ Date: _____

How long and in what capacity have you known this student? _____

(Continue on reverse)

Mail completed application form to:

Off Campus: Education Abroad • Portland State University • PO Box 751 • Portland, OR 97207-0751

On Campus: Mail code: OIA

Tel. (503) 725-5309 • 1-800-547-8887 Ext. 5309 • Fax (503) 725-5065

PSU does not discriminate on the basis of race, color, national or ethnic origin, age, gender or sexual orientation, physical disability, political or religious belief.

Nicaragua SBA Micro-Enterprise
Summer 2010

In comparison with other students you have known, please rate the applicant on the following characteristics:

	<u>Excellent</u>	<u>Good</u>	<u>Average</u>	<u>Poor</u>	<u>Unknown</u>
Writing Ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to express himself or herself orally	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Initiative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to cope with ambiguity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to work with a group of peers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Common sense and good judgment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to adjust to uncomfortable and/or unusual situations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

I would would not enjoy having the student as a member of a group for which I was responsible.

Please explain:

What are the student's intellectual and/or other strengths relevant to studying abroad?

What are the student's intellectual and/or other weaknesses that might be relevant to studying abroad?

Please comment on the student's motivation for study abroad. Does he or she have the ability and maturity to achieve his or her personal and/or academic goals in studying abroad?

Please add any other comments that would be helpful to the Admissions Committee in its decision.
