

Office of Academic Affairs

March 1, 2008

To: All PSU Faculty & Staff

From: Roy W. Koch
Provost and Vice President for Academic Affairs

Re: Nominations for Faculty and Staff Awards

Included are requests for nominations for the Branford Price Millar Award (page 2), the George C. Hoffmann Award (page 3), the Butler Award for Library Faculty Service (page 4), and the Mary H. Cumpston Award for Service to Students (page 5). Eligibility for the Millar and Hoffmann awards is limited to tenure-related faculty from all areas of the university, including the Library. Eligibility for the Butler award is limited to tenure-related faculty within the Library; however, Butler Award nominators may be from outside the Library. Eligibility for the Cumpston Award is limited to an academic professional or university administrator, without academic rank.

The awards are described on the attached pages. Please submit nominations, as outlined for each award, by the dates noted below.

- **By March 21, 2008**, send letters of nomination for the Millar, Hoffmann, Butler, and Cumpston awards to Carol L. Mack, Office of Academic Affairs, 349 CH. Please make a nomination in the form of a brief letter, indicating all of the nominators, and attach a current curriculum vita for the nominee.
- **By April 21, 2008**, submit complete nomination packets for the Millar, Hoffmann, Butler, and Cumpston awards to Carol L. Mack, Office of Academic Affairs, 349 CH. Please complete packets per instructions for each award.

Please give serious consideration to this opportunity for recognition of faculty and staff excellence, achievement, and service.

/clc
Attachments (4)

**Portland State University
Faculty Excellence and Achievement Awards**

BRANFORD PRICE MILLAR AWARD

The Millar Award is given annually to a faculty member in a tenure-track or tenured appointment who has demonstrated excellence in the areas of scholarship, instruction, university service, and public service, and whose performance in the area of scholarship and research is judged to be exceptional. The recipient will receive a citation and a check in the amount of \$1,500.

Branford P. Millar, the second president of Portland State College, did his doctoral work in English literature at Harvard and came to Portland State from Michigan State University. It was during his presidency that the basis was laid for the change to Portland State University by the addition of masters degrees and the first doctoral programs. He was the first to recognize "the values of developing the connections between the College and the community," as Dr. Gordon Dodds pointed out in his history of the University. After leaving the presidency Dr. Millar returned to his scholarly interests and joined the English department, teaching graduate and undergraduate courses in English literature.

The award recipient will be chosen by a selection committee comprised of several past recipients of the Millar and Hoffmann awards.

Deadlines and instructions:

By March 21, 2008. Please make a nomination in the form of a brief letter, indicating all of the nominators, and attach a current curriculum vita for the nominee.

By April 21, 2008. Please submit a complete nomination packet that includes a three to five page narrative that presents the case for nomination. Materials that support the nomination should be included. Examples of supporting materials are: (a) letters from colleagues, students, alumni, etc.; (b) citations of specific scholarly work, teaching accomplishments, university service, and public service.

Submit all nomination documents to:

Carol L. Mack, Office of Academic Affairs, 349 CH.

**Portland State University
Faculty Excellence and Achievement Awards**

GEORGE C. HOFFMANN AWARD

The Hoffmann Award is given annually to a faculty member in a tenure-track or tenured appointment in recognition of distinguished contributions to the University in the areas of instruction, university service, and scholarship (in that order) which are done in the spirit of humanism, civility, and collegiality with particular dedication to students and loyalty to the University—values especially cherished by George Hoffmann. The recipient will receive a citation and a check in the amount of \$1,500.

George C. Hoffmann came to Portland State College in 1948 and for many of the 41 years, until his retirement in 1989, served as the Dean of the College of Social Sciences. He was a strong advocate for the liberal arts; and, during times of restructuring due to financial problems, helped to maintain strong traditional programs. Dean Hoffmann was trained as a U.S. historian but had a long-standing interest in the Spanish/U.S. border lands and the history of peninsular Spain. During his career as an administrator he taught every year, and had a deep interest in assuring that students received the academic advising and other support services needed to help them graduate.

The award recipient will be chosen by a selection committee comprised of several past recipients of the Hoffmann and Millar awards.

Deadlines and instructions:

By March 21, 2008. Please make a nomination in the form of a brief letter, indicating all of the nominators, and attach a current curriculum vita for the nominee.

By April 21, 2008. Please submit a complete nomination packet that includes a three to five page narrative that presents the case for nomination. Materials that support the nomination should be included. Examples of supporting materials are: (a) letters from colleagues, students, alumni, etc.; (b) citations of specific teaching accomplishments, university service, and scholarly work.

Submit all nomination documents to:

Carol L. Mack, Office of Academic Affairs, 349 CH.

**Portland State University
Library Faculty Service Award**

BUTLER AWARD FOR LIBRARY FACULTY SERVICE

Professor Emeritus Kenneth W. Butler and his wife, Elsie W. Butler, established a fund to recognize outstanding performance by a member of the Portland State University Library faculty each year. The award recognizes excellence of library service to students, faculty, and other patrons of the PSU's Branford P. Millar Library. All tenure-track or tenured PSU Library faculty are eligible to receive the award, except for individuals in purely administrative positions. (Note: Butler Award nominators may be from outside the Library.) The guidelines for the award specify that classroom teaching, publications, and service to the University may also be taken into account. The recipient will receive a citation and a check in the amount of \$1,500.

Professor Butler retired from the faculty of the Portland State University in 1987, after 33 years of dedicated service. During that time he helped guide the growth and development of the Library in a variety of roles, including two periods during which he was Acting Director. The University Librarian Emeritus, Tom Pfingsten, said: "Ken Butler epitomizes the highest level of professionalism and excellence in librarianship. It is most fitting that an award bearing his name will recognize these qualities in current and future members of the PSU Library faculty." Elsie Butler, for whom the award is also named, is a retired librarian formerly with the Multnomah County Library.

The award recipient will be chosen by a selection committee comprised of a PSU teaching faculty member, an enrolled PSU student, a PSU Library emeritus faculty member, and a PSU alumnus not employed by the University.

Deadlines and instructions:

By March 21, 2008. Please make a nomination in the form of a brief letter, indicating all of the nominators, and attach a current curriculum vita for the nominee.

By April 21, 2008. Please submit a complete nomination packet that includes a three to five page narrative that presents the case for nomination. Include a curriculum vitae and materials that support the nomination. Examples of supporting materials are: (a) letters of appreciation or commendation; (b) references to or examples of professional work, such as writings or original contributions in the electronic format; (c) evidence of significant University service; (d) classroom teaching.

Submit all nomination documents to:

Carol L. Mack, Office of Academic Affairs, 349 CH.

Portland State University
Unclassified Staff Service Award
MARY H. CUMPSTON AWARD FOR SERVICE TO STUDENTS

The Mary H. Cumpston Award for Service to Students is given annually to an academic professional or university administrator, without academic rank, who has demonstrated excellence in the area of service to students. The recipient will receive a citation and a check in the amount of \$1,500.

Mary H. Cumpston was a beloved colleague whose enduring contributions to Portland State University and to the community have enhanced the development and delivery of student services. Mary graduated from Portland State in 1957 and returned to the University after seven years of teaching in Portland Public Schools. She served as director of the PSU Career Center for most of her career until retirement in 1999. During her tenure, she was a tireless student advocate. Her work touched the lives of countless men and women, fostering friendships and creating opportunities for student success in college and beyond. She was known for her ability to bridge the academic and administrative spheres of influence, and was elected presiding officer of Faculty Senate in 1981-82. Her work centered on methods to improve educational access, persistence, and post-graduate professional preparedness. She was known to see the best in everyone and sought ways to help all those with whom she came in contact to achieve full personal and professional potential. Her gift was the ability to identify individual and University needs and to match these needs with creative and effective solutions. Mary embodied the meaning of excellence in service to students and to Portland State University.

The award recipient will be chosen by a selection committee each spring. The recipient will demonstrate excellence in the area of service to students which may include:

1. Accomplishments such as initiatives or exemplary methods that result in sustained or outstanding contributions to student success;
2. Enhancements to the spirit of the University community, such as work that bridges academic, administrative, and student services areas;
3. Generosity in mentoring and support for students and colleagues.

Deadlines and Instructions

- **By March 21, 2008.** Send letters of nomination, indicating all the nominators and attach a current curriculum vita of the nominee.

- **By April 21, 2008.** Submit a complete nomination packet that includes a three to five page narrative presenting the case for nomination. Materials that support the nomination should be included. Examples of supporting materials are (a) letters from colleagues, students, alumni, etc.; (b) references to or examples of professional work; (c) citations or accomplishments, University service, and public service.

Submit all nomination documents to:

Carol L. Mack, Office of Academic Affairs, 349 CH.