

Native American Studies Program  
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### **Internship Research Report**

The following guidelines apply to students who will be completing a research report as the basis for their internship grade. The research report is a good option for students who are expected to produce a report for the organization they are working with. The specifics of each report should be determined in consultation with the field supervisor and the faculty advisor, but the following general guidelines may be useful.

Reports should include the following information:

1. *Problem and Client*: Reports generally begin with a statement of the problem and an identification of the client. It is important that you clearly establish who the client is and what their needs are.
2. *Process and Players*: This section describes what happened during your internship. This is a narrative of your own experience – how you got involved, what roles you played, how you balanced the competing demands and expectations of different groups or individuals.
3. *Results and Evaluation*: What conclusions did you reach in your project? What worked and did not work in practice? What were the results, intended and unintended, of your project?
4. *Evaluation of your background knowledge*:: How did your background knowledge derived from coursework in the Native American Studies Program and/or other academic departments contribute to this project? What about extra-curricular activities? Would the outcome have been different without the knowledge or experience with which you went into the internship? What is it about your knowledge, training and approach to problem solving that contributed to the completion of the project? Be bold, and don't forget that employers won't know what Native American Studies has to offer unless you tell them.

(Adapted and modified from R.W. Wulff and S.J. Fiske, *Anthropological Praxis*, Westview Press, 1987, p. 2)