

Portfolio to Document the Practical Component of the TESL Certificate or MA TESOL

❷ CHECKLIST ❷

To be filled out by the student:

Name _____ Circle one: TESL Certificate MA TESOL

ID# _____ Email: _____

Submit your portfolio to your Methods 2 teacher within two terms after completion of that class.

Signature of Certifying Methods Faculty:

I have read through this portfolio and accept it in fulfillment of the 70-hour practice requirement for the TESL Certificate/M.A. TESOL.

(Signature)

(Date)

(Name)

To be filled out by Certifying Methods Faculty:

PRACTICE COMPONENT		HOURS ACCRUED BEFORE METHODS 1 OR OUTSIDE ESL CONTEXT	NUMBER OF HOURS
Teaching	at least 15 hours		
Observations	at least 15 hours		
Tutoring	at least 15 hours		
Other*)			
	TOTAL HOURS		
		<u>max. 10 hours</u>	at least 70 hours

*) Written Approval of Methods Instructor Required

___ Table of Contents

___ Resume

___ Observation Report by Supervising Teacher

___ Observation Report by Peer from Methods 2

__ Reflective Statements

__ *Statement from Methods 1*

__ *Statement from Methods 2*

__ *Final Reflective Statement*

TEACHING:

__ **Table Summary**

__ Teaching Philosophy Statements

__ *Statement from Methods 1*

__ *Statement from Methods 2*

__ *Final Teaching Philosophy*

__ **2 Full Lesson Plans** from Methods 1 and 2

__ **Lesson Plan Outlines** for ALL practice teaching hours

__ **8 Teaching Materials**

OBSERVING:

__ **Table Summary**

__ **Observation Reports** for ALL Observations + **Email Correspondence w/ Observed Teachers** (reports and correspondence need to be collated)

__ **Peer Observation** from Methods 2 (done by you of a fellow student)

TUTORING:

__ **Table Summary**

__ **Tutoring Logs** for ALL tutoring hours

Last Revised Nov 2010

See appendix for important information about the portfolio components.