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Hiring Incentives to Restore Employment (HIRE) Act

Under the federal HIRE Act (Hiring Incentives to Restore Employment Act), enacted March 18, 2010, public higher education institutions may be eligible to receive a reduction in their Social Security tax payments for 2010 when they hire certain qualified individuals who were previously unemployed. This could result in budgetary savings to PSU.

In order to qualify you must have been hired by PSU after February 3, 2010, but before January 1, 2011; and you must be able to answer yes to one of the two following qualification questions.


I was unemployed for the 60 days prior to my employment at PSU.

Yes No

I have not worked for any other employer for more than 40 hours total in the 60 days prior to my employment at PSU.

Yes No

If you answered yes to either question, please complete Form W-11 below and return it to HR for processing.

<p>Form W-11 (April 2010) Department of the Treasury Internal Revenue Service</p>	<h3>Hiring Incentives to Restore Employment (HIRE) Act Employee Affidavit</h3> <p>▶ Do not send this form to the IRS. Keep this form for your records.</p>
<p>To be completed by new employee. Affidavit is not valid unless employee signs it.</p> <p>I certify that I have been unemployed or have not worked for anyone for more than 40 hours during the 60-day period ending on the date I began employment with this employer.</p>	
<p>Your name <input style="width: 300px;" type="text"/> Social security number ▶ <input style="width: 50px;" type="text"/> <input style="width: 50px;" type="text"/> <input style="width: 50px;" type="text"/></p> <p>First date of employment <input style="width: 50px;" type="text"/> / <input style="width: 50px;" type="text"/> / <input style="width: 50px;" type="text"/> Name of employer <input style="width: 300px;" type="text"/></p>	
<p>Under penalties of perjury, I declare that I have examined this affidavit and, to the best of my knowledge and belief, it is true, correct, and complete.</p> <p>Employee's signature ▶ _____ Date ▶ ____ / ____ / ____</p>	
<p>Instructions to the Employer</p> <p>Section references are to the Internal Revenue Code.</p> <p>Purpose of Form</p> <p>Use Form W-11 to confirm that an employee is a qualified employee under the HIRE Act. You can use another similar statement if it contains the information above and the employee signs it under penalties of perjury.</p> <p>Only employees who meet all the requirements of a qualified employee may complete this affidavit or similar statement. You cannot claim the HIRE Act benefits, including the payroll tax exemption or the new hire retention credit, unless the employee completes and signs this affidavit or similar statement under penalties of perjury and is otherwise a qualified employee.</p>	<p>A "qualified employee" is an employee who:</p> <ul style="list-style-type: none"> • begins employment with you after February 3, 2010, and before January 1, 2011; • certifies by signed affidavit, or similar statement under penalties of perjury, that he or she has not been employed for more than 40 hours during the 60-day period ending on the date the employee begins employment with you; • is not employed by you to replace another employee unless the other employee separated from employment voluntarily or for cause (including downsizing); and • is not related to you. An employee is related to you if he or she is your child or a descendent of your child,
	<p>your sibling or stepsibling, your parent or an ancestor of your parent, your stepparent, your niece or nephew, your aunt or uncle, or your in-law. An employee also is related to you if he or she is related to anyone who owns more than 50% of your outstanding stock or capital and profits interest or is your dependent or a dependent of anyone who owns more than 50% of your outstanding stock or capital and profits interest.</p> <p>If you are an estate or trust, see section 51(j)(1) and section 152(d)(2) for more details.</p> <p> Do not send this form to the IRS. Keep it with your other payroll and income tax records.</p>
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