

Portland State University
Mark O. Hatfield School of Government
Division of Public Administration
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Following is information regarding the admission process for the Master of Public Administration (MPA), Master of Public Administration: Health Administration (MPA:HA), and the Master of Public Health (MPH:HMP).

Application Deadlines: Fall - April 1; Winter - September 1; Spring - November 1; Summer - February 1
If you are applying for financial aid you must meet these priority deadlines for PSU. Applications received after these deadlines will be processed on a first come first serve basis by PSU Financial Aid Office.

Admission Process: In order to expedite the admission process, PSU requires that you send two complete (but different) application packets: one for the PSU Admission's Office and one for the Division. Incomplete applications will delay the admission process. Questions about the admission process or about the status of individual applications should be directed to the Division.

PSU Admissions Packet:

1. The blue application form along with a \$50.00 non-refundable fee.
2. One official transcript, in its unopened envelope, from each post-secondary institution attended. Transcripts must be in both the original language as well as a certified English translation. Official copies of any diplomas, degrees and certificates are required. *If less than one-year of post secondary study is completed, official secondary school transcripts are required.
3. Measles Immunizations form.

International students must also complete the following:

4. International students must submit a TOEFL score of 550 (paper based or 213 computer based) or better if native language is not English.
5. Evidence of adequate financial resources for your studies at PSU. This must include an affidavit of funds available. Students must be able to provide evidence of financial capability since financial aid is not available to foreign students.
6. Students transferring from a school within the US must submit a Foreign Student Advisor form to verify current status with INS.

Division of Public Administration Packet:

1. The Division of Public Administration application form.
2. A 500-word statement concerning your professional goals and how the degree relates to the achievement of these goals. This statement should include whether you will attend full or part-time.
3. Three (3) recommendations from individuals familiar with your academic and/or professional background. These should be submitted on the forms provided by the Division.
4. A copy, official or unofficial, of all your transcripts.
5. A copy of your resume.
6. The scores of your Graduate Record Examinations (GRE).

International students only

A TOEFL score of 550 or better (213 or better if computer based) if native language is not English. This is a requirement of the Division, even if you earned your undergraduate degree in the United States.

Graduate Assistantships — Applications for GRA position for the next academic year must be submitted to the division by the first of March. The Committee will meet and make their decision by the end of April. You must be an admitted full time student with regular admission status to apply.

ALL DOCUMENTS SUBMITTED BECOME THE PROPERTY OF PSU AND CANNOT BE COPIED OR RELEASED. OMISSIONS OF ANY REQUIRED DOCUMENTS WILL RESULT IN SERIOUS DELAYS IN EVALUATION OF YOUR APPLICATION. FAILURE TO SUPPLY COMPLETE AND ACCURATE INFORMATION WILL SUBJECT YOU TO THE UNIVERSITY'S POLICIES GOVERNING ACADEMIC DISHONESTY.