

## Course Information

The purpose of the internship for Criminology and Criminal Justice majors is threefold:

1. it provides senior-level students with an opportunity to experience the work environment of criminal justice practitioners;
2. it gives students a chance to analyze theoretical concepts in an applied setting; and
3. it assists students in making career choices.

The Criminology and Criminal Justice office has a reference book of prior internship sites.

## Important!

Students intending to take the internship **must** make an appointment with [Dr. Annette Jolin](#), internship coordinator, prior to contacting an agency and registering for the course. Students will not be allowed to register without making this appointment.

- To make an appointment, please contact the Division office at 503-725-4014 or [ccj@pdx.edu](mailto:ccj@pdx.edu).

## Please Note:

This course is partially online, using [WebCT](#). All assignments are to be submitted via this program. In order to use [WebCT](#), students must have an ODIN account (PSU's network).

- If you do not have an ODIN account, please go to <http://www.account.pdx.edu/> and follow the instructions to set one up.
- For instructions on using WebCT, please go to <http://www.de.pdx.edu/webct/students/index.php>

## REQUIRED HOURS

Majors must take eight (8) credits of internship. This entails 200 hours with the internship site over ten weeks, or 20 hours per week.

## REQUIRED TEXT

Gordon, Gary R. and R. Bruce McBride. 2001. Criminal Justice Internships: Theory Into Practice, 4th edition. Cincinnati, OH: Anderson Publishing Co.

## REQUIRED ASSIGNMENTS

Students will be required to submit 5 written assignments based on reading and answering questions from the text and reflecting on experiences in the internship. All assignments are to be submitted via [WebCT](#) (see note above). The fifth reflection paper should form the basis for a 5-10 minute presentation during the final class meeting.

## REQUIRED LETTERS

Agency Letter - A letter must be sent from the agency confirming your placement, the number of hours to be spent at the agency (per week or per term), and what tasks you will be required to perform.

Agency Evaluation - 50% of your course grade will be based on your performance at the agency, which will be based on a written evaluation that we request from your supervisor near the completion of the term. Without this evaluation, no credit will be given for the course.