

**Director of the Center for Public Service
Division of Public Administration, Mark O. Hatfield School of Government
Portland State University**

Position Summary

The Division of Public Administration in the Mark O. Hatfield School of Government, College of Urban and Public Affairs at Portland State University seeks a highly qualified candidate to fill the position of Director of the Center for Public Service. The Center extends the research, educational and service mission of the Hatfield School by providing continuing professional education and training programs, applied research, and technical assistance to public and nonprofit organizations both domestically and internationally. The Director will be appointed to a full-time tenure track position in the Division of Public Administration and report for Center matters to the Director of the Hatfield School. The Director will be expected to teach three courses annually in the Division of Public Administration and continue the current practice of generating sufficient revenue from ongoing Center-related activities to cover approximately 50% of his/her personnel costs. Candidates with varied backgrounds are encouraged to apply including senior academics with a history of applied work or service in similar administrative positions, more junior faculty with the potential to lead such a center now or in the near future, or senior public officials outside of the academy with outstanding professional records of community and public service.

Qualifications

The successful candidate will be expected to provide leadership for the Center and participate in the activities of the Division of Public Administration as a faculty colleague. Candidates are expected to have the following qualifications:

- Demonstrated leadership capacity to manage a complex array of professional development, applied research and teaching activities in an academic setting.
- Demonstrated entrepreneurial skills.
- Expertise in one or more of the core areas in public administration with preference in the following areas: leadership, governance, ethics, organizational development, public and nonprofit management, budgeting, finance, research methods, political theory, state and local government, sustainable development.
- Earned doctorate in a relevant discipline, relevant terminal degree or equivalent senior leadership in public service and/or governance.
- Expertise to teach in the core academic offerings of the Division of Public Administration.
- Demonstrated competence in teaching graduate students or equivalent engagement in significant public service activities.
- Track record of applied scholarship and/or self-funded activity and/or senior policy experience.
- Demonstrated history of community involvement, collaboration and public service.

Compensation

Faculty rank and salary are commensurate with experience. The benefits package includes fully paid health care, a retirement package, and reduced tuition rates for employee, spouse or dependent at any of the Oregon University System institutions.

Setting

The Mark O. Hatfield School of Government is highly regarded for its teaching, research and service programs. The overall goal of the newly formed Center for Public Service – consistent with Senator Hatfield’s legacy and core values – is to better align and leverage the intellectual resources of the Hatfield School (including faculty and other entities) with emergent public sector challenges, domestically and internationally, while providing more focused support for the School’s academic programs. There are currently three active entities within the Center: the Executive Leadership Institute, the Institute for Nonprofit Management, and the African Migration and Development Program. Through these entities the Hatfield School of Government has a thirty-year history of public service, and has undertaken more than 100 professional development programs involving more than 150 agencies and organizations, 30 jurisdictions and 11 countries. Current programs related to the Center generate in the order of 1.7 million dollars in annual revenue.

The Division of Public Administration, Hatfield School, College of Urban and Public Affairs and the University are committed to public service as a core component of institutional mission, and to expanding scholarship, teaching and community engagement that further the service mission. Further information regarding the Hatfield School of Government is available <http://www.pdx.edu/hatfieldschool>.

To Apply

Applicants should submit a letter of application including a brief background statement addressing their capacity and experience to lead and manage the activities of the Center, as well as their teaching and research interests. Applicants should include a curriculum vitae, and names and contact information for four references. Applications should be sent to:

Chair, Center for Public Service Director Search
Mark O. Hatfield School of Government
Portland State University
P.O. Box 751
Portland, OR 97207
or send the application as an attachment via email to publicad@pdx.edu

This position is open until filled with review of applications beginning January 15, 2010. Review of applications will continue until finalists are identified. Inquiries should be directed to Dr. Craig W. Shinn, Search Committee Chair, phone: (503) 725-3920; e-mail: publicadmin@pdx.edu.

For a detailed job description, please see the PSU website at:
<http://www.hrc.pdx.edu/oepnings/classified/index.htm>

Portland State University is an Affirmative Action, Equal Opportunity Institution and welcomes applications from diverse candidates and candidates who support diversity.

Revised November 4, 2009