



## School of the Environment

### School of the Environment Executive Committee Meeting

November 9, 2010

Minutes (not approved at this time - Nov 9, 2010 17:05)

Meeting started at 3:00 PM

All members present (within several minutes); Fountain, George, Harvey, Kagan, Crammond, Rueter

The joint seminar will be offered every term between 3:30 and 5. It can be 3:30 to 4:30 or 4 to 5.

We need to check if there is an ISS seminar offered Winter term.

We had a discussion of the Draft Values, Mission and Vision document. Rueter put this in context. The President's office and CLAS are using very similar approaches, so this is a process that will tie in with those efforts. Rueter also reviewed the list of specific objectives and grouping of some of these objectives into six initiatives. The office of the school is working on these initiatives. A map of how these initiatives tie together was also presented. These documents will be posted on the web site.

Tom Harvey moved that this entire draft document be replaced with a paragraph that was crafted by the Geography Department. This motion died for lack of a second.

Even though the agenda had intended to discuss other issues, we started discussing the name of the PhD. We decided that we will develop a process to choose a new name. This process will include having Rueter find out what the formal process will be, including approval by CLAS Dean's office and OGS.

We discussed the process to apply to the PhD program, went over the web-page instructions and made a few changes. Those edits have been made.

We currently have affiliated faculty who are tenure line in other departments than the founding three. The question came up about what we would do if one of them wanted to recruit a PhD student. Rueter will look into this in the guidelines and check with the OGS.

Students may apply to work with just one advisor (rather than identify a research group), but there might have to be a step that either finds a potential back-up advisor or names a possible committee.

Before any of these complications go to far, we decided that we need to finish 3 or 4 tasks:

- establish admittance process for the PhD
- clarify gaps in the by-laws and PhD guidelines
- set some policies on research group participation in recruiting
- set a process to determine the name of the PhD

Crammond will facilitate an informal meeting with IDC architects to help us determine what we will have to do to propose a new building.

Finally, we discussed steps we could take to promote collegiality and collaboration.