

**GRADUATE TEACHER EDUCATION PROGRAM (GTEP)
 DEMONSTRATING SUBJECT MATTER PROFICIENCY
 GTEP PREREQUISITES COURSES AT PSU
 AND COURSE EQUIVALENTS AT OTHER INSTITUTIONS**

GTEP applicants must complete certain prerequisite courses to demonstrate their subject matter proficiency. This chart identifies the PSU prerequisite courses and their acceptable equivalents at other regional institutions. If an applicant takes an equivalent course listed on this chart, a transcript that shows the course grade serves as documentation.

If an applicant has taken a similar course or is considering a course that is not on this list, that course must be reviewed through a waiver process with an Education Advisor. **The waiver form can be found at the bottom of this document.**

The waiver process must be completed and submitted at least four weeks before the December GTEP application deadline.

- Prerequisite courses may be taken for a grade A-F;
- A minimum grade of B- is required for all prerequisite and equivalent courses.
- Prerequisite courses, equivalent courses, or courses that have been approved through a waiver process do not expire; and
- For the Music, Psychology and some Math prerequisites, it is also possible to request a waiver based on meeting a minimum passing score on a test.

Procedures to Request a Waiver:

- Applicants submit a waiver form, a course description from the university’s bulletin, and other supporting documentation to the appropriate Education Advisor;
- The Education Advisor reviews the materials and makes a recommendation to GTEP by completing and signing the waiver form;
- The Education Advisor sends the waiver form/materials to GTEP;
- The Education Advisor sends an email to the applicant notifying the applicant of the outcome of the waiver process and that the waiver materials have been forwarded to GTEP;
- The Department Chair considers the Advisor’s recommendation and approves or denies the Request for Waiver; and
- The waiver materials are placed in the applicant’s GTEP application file.

Education Advisors

Art 312:	Conrad Schumacher	cschumac@pdx.edu	503-513-0607
Math 211, 212, 213:	Joe Ediger	edigerj@pdx.edu	503-725-3651
Psychology 311:	Ellen Skinner	skinnere@pdx.edu	503-725-3966
Library 428/528:	Dave Bullock	bullockd@pdx.edu	503-725-3156
Music 381:	Debbie Glaze	glazed@pdx.edu	503-725-3155

PSU	ART 312	LIB 428/ 528	MTH 211/ 212/213	MUS 381	PSY 311*
Central Oregon Community College		ENG 221			
Chemeketa Community College		ECE 154	MTH 211-212-213		HDFS237/PSY 237
Clackamas Community College			MTH 211-212-213		PSY 215
Clark College (Washington)		ECE 154			PSY 200
Clatsop Community College		ENG 221			PSY 215
Eastern Oregon University	ART 390		MTH 211-212-213		PSY 311
Lane Community College		ENG 100	MTH 211-212-213		PSY 215 PSY 235
Lewis & Clark	ART 579				PSY 230
Linfield College	EDUC 275	ENGL 230			PSY 300
Linn-Benton Community College		ENG 221	MTH 211-212-213		
Marylhurst	EDU 511	EDU 552			PSY 328
Mt. Hood Community College		ENG 221	MTH 211-212-213		PSY 237
Oregon State University	ART 415		MTH 211-212 & MTH 390	MUED 471	PSY 350 or HDFS 311 AND HDFS 313 HDFS 314
Pacific University					PSY 180
Portland Community College		ED 112	MTH 211-212-213		PSY 215
Portland State University					COUN 569 PSY 460 AND PSY 461
READ Oregon		READ 590			
Southern Oregon University			MTH 211-212-213		PSY 370
University of Oregon	AAD 430		MTH 211-212-213	MUS 322	PSY 375
University of Portland					PSY 365
University of Puget Sound					PSY 273C AND PSY 274A
University of Washington	ED +I 341 ED +I 353	LIS 565			
Warner Pacific	EDAMU 371				HD311 AND HD 312
Washington State University	T + L 390				CCFS240
Western Oregon University	ART 433	LIB 430	MTH 211-212-213	MUS 318	PSY 311

* For more information about waiving the PSY311 requirement, visit: <http://www.psy.pdx.edu/faculty/skinner/waivers.php>



Student _____ PSU ID# _____

Address _____ Phone _____

_____ Email _____

Term Applying to Graduate Teacher Education Program _____

I request that _____, a requirement for admission to the Graduate Teacher Education Program, to be waived on the basis of the following: (list courses or provide explanation). I understand that this form waives a specific course but not the required number of credit hours.

Course title

In support of this request, I submit the following as evidence (such as transcripts, course descriptions, and course syllabus):

1. _____

2. _____

3. _____

Signature of Student

Date

Education Advisor:

Recommendation is based on:

- Examination and/or demonstration of competence
- Experience
- Substitution
- Other _____

Signature of Education Advisor (from Academic Dept.)

Date

Department of Curriculum & Institution:

Denied Comments: _____

Approved _____

Signature of Department Chair

Date