

Preparing Professionals to meet our Diverse Communities' Lifelong Educational Needs

Recommendation for Admission*

Name of Applicant _____

Your name _____

Your position/title _____ Organization/school _____

Address _____ City _____ State _____ Zip _____

Length of time you have known the applicant _____

Capacity _____

Thank you for taking the time to complete this 2-part recommendation for the applicant listed above. The information you provide on this form and in your letter of recommendation written on your institution's letterhead will be used in our assessment of the applicant and in making decisions about admission. For information about the shared beliefs and values of the Graduate School of Education, please refer to our Conceptual Framework (<http://www.pdx.edu/education/about-gse>).

- I am completing this form based upon first-hand (i.e., direct observation) knowledge of the applicant's work with students in a school and/or community setting.
- Though I have no first-hand knowledge of the applicant's work with students in a school and/or community setting, I am completing this form based upon my prediction of how the applicant will perform with this population.

***Note to Applicant:** This form along with an accompanying letter of recommendation should be completed by professionals or faculty members who have:

- supervised you in the work place;
- observed your work with children; and/or
- evaluated your academic work.

Curriculum and Instruction Department – CI
PO Box 751
Portland, OR 97207-0751

Please check one box in each of the following rows. Use “No Basis for Judgment” when applicable.

Levels of quality or skill:

- Unsatisfactory—has no or limited skill in this area
- Emerging—is currently or will be able to do this adequately following instructions
- Proficient—is above average in this area/has or will be able to master it showing initiative
- Exemplary—is or will be exceptional in this area

The applicant has 1) the ability to and/or 2) or can learn to:

Quality/Skill	No basis for judgment	Unsatisfactory	Emerging	Proficient	Exemplary
Work effectively in diverse settings					
Promote inclusive environments					
Analyze and implement well-grounded practices					
Demonstrate appropriate professional knowledge, skills, and dispositions					
Set high but reasonable standards for all students and expects them to be met					
Influence policy and provide leadership in organizations					
Use evidence to address problems of practice					
Express ideas orally and in written form					
Work well with others (e.g., students, parents, co-workers, supervisors)					
Handle job-related pressure without losing composure					
Use technology effectively					

Please attach your letter of recommendation, written on your institution's letterhead, regarding your perception of the applicant's strengths and potential as a teacher, and mail to the address below.

Signature

Date