

SAMPLE INTERNSHIP DESCRIPTION – NOT CURRENTLY OPEN – FOR INFORMATION ONLY

Environmental Management Operations Intern (EMO) Xerox Corporation

At Xerox, where business runs on fresh ideas, staying on the crest of digital technology demands originality, creativity, and ingenuity. That is why Xerox recruits exceptional people, whose professional and technical finesse are fueled by imagination. We have created a workplace where inventiveness flourishes, where employees are encouraged to express their vision, their ideas, and their leadership.

Objective & Responsibilities:

Environmental Management Operations (EMO) in Xerox Environmental, Health, & Safety (EH&S) organization has a summer internship opportunity for a highly motivated, resourceful, and adaptable individual to contribute to the continual improvement of the compliance management process at our Webster, NY site.

Responsible for working cross-organizationally and cross-functionally in activities related to the Corporation's Environmental Sustainability Efforts, including compliance management. Regulatory focus areas may include:

- Clean Water Act (CWA)
- Clean Air Act (CAA)
- Resource Conservation & Recovery Act (RCRA)

Additionally responsible for acquiring a working knowledge of the development of compliance documentation. Activities will include communicating with Operations personnel, providing "hands-on" support for compliance initiatives, and recommending improvements.

Qualifications:

- Student enrolled in a BS or MS Engineering discipline (e.g. Environmental, Chemical, etc. - preferably in final year of study).
- Working knowledge/interest in environmental regulations and voluntary Environmental Management Systems (e.g. ISO14001).
- Work experience demonstrating strong analytical abilities and communication skills.

Drawing on diversity of a global workforce and offering an equal opportunity to achieve success.
EOE M/F/D/V.