

SAMPLE INTERNSHIP DESCRIPTION – NOT CURRENTLY OPEN – FOR INFORMATION ONLY

Corporate Sustainability Researcher Internship Portfolio 21

Job Description:

We are looking for two individuals for 3 months during the summer of 2008 for an internship positions. The role of this position is to complete annual reviews of the sustainability performance of publicly traded companies held in Portfolio 21, our global mutual fund. You will learn about our sustainability investment criteria, and how to apply the criteria when evaluating companies. Past interns have reported having a very positive experience and that the position provided the opportunity to gain real world experience to evaluating what companies (across a wide range of industries) are doing to address sustainable development issues. This position is based in Portland, OR and compensation is \$15.00/hr. This position requires 30 hours/week over the summer (start time is flexible).

Additional benefits include: charitable giving/matching program and public transportation/bike maintenance reimbursement.

Required Qualification:

- Strong interest informed investing, considering ecological and social risks
- Experience and familiarity with environmental sustainability concepts
- Successfully completed undergraduate, graduate or Ph.D. coursework in sustainability
- Strong computer skills (Microsoft Access and Office, Internet)
- Strong research and analysis skills
- Attention to detail
- Can effectively work independently

You are a good fit for this position if you are familiar with sustainable business issues/concepts such as: Electronics EOL, RoHS ISO 14001, FSC, The Equator Principles, The Natural Step and more.

Organization Description

Portfolio 21 Investments is a registered investment advisor providing portfolio management services to individual and institutional clients. Incorporated in 1987, the company is located in Portland with an office in Seattle. Total assets under management are over \$400 million. Portfolio 21 specializes in providing a palette of investment options for clients who understand the ecological and social risks present in the current market paradigm, and want to make wise investment decisions accordingly. Portfolio 21, a no load mutual fund that manages ecological risk by investing in companies that are designing ecologically superior products, using renewable energy, and developing efficient production methods. That is, Portfolio 21 invests in companies that are incorporating environmental sustainability into their business strategies. Minimum GPA: 3.2