

**PSU BUDGET DEVELOPMENT:  
SPECIAL PROCESS FOR  
2009-11 STATE BUDGET**  
FOR UPDATES ON BUDGET PLANNING GO TO---[HTTP://WWW.PDX.EDU/BUDGET](http://www.pdx.edu/budget)

DATE	STEPS	PURPOSE
Dec 1-Jan 15	<ul style="list-style-type: none"> <li>• Initial Consult w/ CADS, Faculty Senate, Budget Committee, FADM Council, Ex-Com complete</li> </ul>	<p>To provide the context for State Budget planning including revenue forecast and framework for university budget planning &amp; process.</p> <p>To seek initial input on principles for budget decision making.</p> <p>To outline options for short term/long term budget management and seek input.</p>
Jan 10-Jan 30	<ul style="list-style-type: none"> <li>• Faculty Senate address by President (Jan) complete</li> <li>• Special University-wide (open) budget <b>Jan 21 SMSU Ballroom 3 – 4pm</b> complete</li> </ul>	<p>To provide the context for State Budget planning including revenue forecast and framework for university budget planning &amp; process.</p> <p>To outline options for short term/long term budget management and seek input.</p> <p>To seek initial input on principles for budget decision making.</p>
Jan 15-Feb 15	<ul style="list-style-type: none"> <li>• AAUP, AFT, SEIU - Special Leadership meetings on Budget framework</li> <li>• Student leadership budget update and Q &amp; A complete</li> <li>• Faculty Senate address by President (Feb) complete</li> </ul>	<p>To appraise union leadership of budget context and planning process.</p> <p>To appraise student leadership of budget context and planning process.</p> <p>To update Faculty Senate on budget planning</p>
Feb 15	<ul style="list-style-type: none"> <li>• Acad/Non-Acad units receive timeline and budget planning memo from University Budget Team (UBT) complete</li> </ul>	<p>To commence official budget request to units which results in recommendations back to VPs</p>

Feb 1-Apr 30	<ul style="list-style-type: none"> <li>Continuing consult w/ CADS, Faculty Senate Budget Committee, FADM Council, Ex-Com (every two weeks) <b>continuing</b></li> </ul>	Updates on State Budget developments especially revenue forecast; examination of budget options including reduction strategies & revenue enhancements
Feb 1-15	<ul style="list-style-type: none"> <li>Faculty Senate Budget Committee <b>complete</b></li> <li>University leadership implements short term budget management steps <b>complete</b></li> </ul>	<p>Finalize Budget Principles w. Fac Senate Bud Comm.</p> <p>To assure University is managing funds to be solvent in 2009-11</p>
Feb 26 & 27	<ul style="list-style-type: none"> <li>Governor's Mandatory Work Furlough Information Meetings <b>complete</b></li> </ul>	To inform campus leadership on what we know of the upcoming furloughs per the state legislature and governor's mandate.
March 1	<ul style="list-style-type: none"> <li>Academic/Non-Acad units continue to work on options and submit proposals by first week of March for 2009—11 budget plan. <b>complete</b></li> </ul>	To receive and evaluate proposals for investments, reductions and revenue enhancements including, tuition options by UBT
Mar 1-Apr 15	<ul style="list-style-type: none"> <li>Faculty Senate Address by President (Mar) <b>complete</b></li> </ul>	To update on State Budget Process; steps taken by campus for short term budget management; and budget planning for 2009-11

Apr 1-7	<ul style="list-style-type: none"> <li>UBT evaluates recommendations from Acad/Non-Acad Units and input from University-wide meetings; OUS instructions on Budget</li> </ul> <p><b>In process</b></p>	To develop proposed University Budget Plan & recommendations for President
Apr 7-30	<ul style="list-style-type: none"> <li>Consultation on UBT proposed plan w/ Faculty Senate Budget Committee, CADS, FADM Council, Ex-Com.</li> <li>Special University wide forum (open) <b>April 15 12:30 – 1:30 pm SMSU Vanport Rm complete</b></li> </ul>	To present UBT proposed Budget Plan & recommendations & solicit input
Apr 15-May 11	<ul style="list-style-type: none"> <li>Faculty Senate Address by President (Apr) <b>complete</b></li> <li>AAUP, AFT, SEIU Second round of Special leadership meetings on budget planning (May)</li> </ul>	<p>To Update Faculty Senate on State Budget Process and university budget planning</p> <p>To update on State Budget Process; steps taken by campus for short term budget management; and budget planning for 2009-11</p>
May 4	<ul style="list-style-type: none"> <li>Faculty Senate <b>3:00 – 5:00 CH 53</b></li> </ul>	To Update Faculty Senate on State Budget Process and university budget planning
May 6	<ul style="list-style-type: none"> <li>Faculty Senate Budget Committee <b>9:00 – 10:30 CH 117</b></li> </ul>	To Update Faculty Senate on State Budget Process and university budget planning

May 11	<ul style="list-style-type: none"> <li>• President receives recommended budget proposals from UBT</li> </ul>	To review and approve preliminary budget proposals
May 15-30	<ul style="list-style-type: none"> <li>• Student leadership budget update</li> </ul>	To present University Budget Plan & Recommendations to Faculty Senate prior to summer vacation (with update on State Process)
May 21, and 22	<ul style="list-style-type: none"> <li>• Public Budget Reviews <b>SMSU 338, Vanport Room</b></li> </ul>	Campus Community Input on Recommendations May 21, 11:00 – 1:00 May 22, 12:00 -2:00
June 1 June 3 (Tent)	<ul style="list-style-type: none"> <li>• Final Faculty Senate address by President</li> <li>• Campus wide Budget Forum <b>June 3, 3:30 – 5:00 SMSU Ballroom</b></li> </ul>	To update Faculty Senate on state process  To update campus community on budget process and information.
June 30	<ul style="list-style-type: none"> <li>• President finalizes/approves Budget Plan ( dependant on Legislature)</li> </ul>	To establish University Budget for 2009-10 a preliminary Budget may need to be approved w/ some funds w/held if no OUS Budget approval until September
Sept 30	<ul style="list-style-type: none"> <li>• President Updates community on budget status</li> </ul>	