

LTIFS Minutes – April 1, 2009

Present: Mark Nisenfeld, Marvin Kaiser (Chair), Sukhwant Jhaj, Mark Wubbold, Melody Rose, Steve Reder, Jackie Balzer, Mike McCartney, Dee Wendler, David Burgess, Jon Uto, Alan Cabelly, Michael Fung, Doug Crow, Keith Reynolds, Jennifer Williamson, and Kyle Cady for Hannah Fischer

Absent: Cathy Latourette, Mark Langseth, Angela Wykoff

Agenda:

Information on website: Mark Wubbold

Additional updates or information from FADM regarding prior presentation

Starting the Process – Committee Charge

Connecting with the Community

Additional agenda items: how to add things to the agenda (notify Nancy via mail) and the process we will follow (individually). Also, suggestion on who to talk to regarding impact of hypothesis/ideas before bringing them to the full committee. Suggested either OIRP or FADM for numbers verification.

Add to website:

Breakdown of salary money – where personnel money is spent (FADM)

Daily enrollment is posted on the OIRP website – will be linked to LTIFS website.

Prior Action Items:

Most posted on website. Student fees information is still being worked on.

Link established to the PSU Factbook. Nancy will request hard copies for some committee members.

Next meeting:

Sukhwant will make a presentation to the group regarding Capacity Management. This is a process to analyze programs to find unused capacity. Information will be prepared in advance to facilitate discussion (class size versus faculty salaries). This could provide insight on how to organize the university – size of departments and processes.

Committee looked at 5 charges – considering short versus long term ideas/solutions.

Suggestion for the chair to meet with the President/Executive Committee in May to make sure the committee is on the right track.

The Subcommittee of the Budget Committee is looking at a document that provides information on 13 Urban Universities and what they are doing regarding budget scenarios. This will be posted on the web.

#3 Revenue Enhancement – some committee members are asking staff to submit ideas, short term and long term suggestions. It would be good to collect this information.

Discussion of FTE reductions or furloughs. A subcommittee is taking on the task of looking into these areas and will present at the next meeting, April 8. They are going to look at both short and long term effects.

Some key administrators have voluntarily signed up for one day per month furloughs through June 30, 2009

Possibility of looking at extending this invitation to the next level of PSU administration.

Discussion of how this will involve both SEIU and AAUP – especially furloughs in this academic year (bargaining contracts).

Prudent discussion of adjuncts and advisers

These discussions must include how these ideas might impact students and also the public.

Discussion of credit hour teaching load. Could increase course offerings but might also make for larger classes and less time for research.

Look at senior faculty rotating sabbaticals – the Philosophy Department did this during the last budget crisis.

Need to be sure to take into account that short-term ideas (ie. furloughs) must be looked at in conjunction with future funding.

Discussion of pay cut versus furlough.

To assure buy-in from our university constituents, the committee needs to follow these guidelines:

- 1) proposals with parameters
- 2) issues stated
- 3) supportive data and metrics
- 4) student impact and student retention

Also look for historical literature and documents that will help in understanding the impact of suggestions.

Need for campus conversations and public discussions. (media/donors/private fundraising). Set up campus meetings later in April.

Announce that LTIFS meetings are open and university or public can attend. First 10 minutes for testimony or suggestions. Also develop a system to respond to comments/suggestions.

Differential Tuition – information still coming in from the Deans and being compiled.

When additional information is posted, Mark will let Nancy know and Nancy will inform the committee.