

**PORTLAND STATE UNIVERSITY - PERKINS LOAN PROGRAM
LAW ENFORCEMENT/CORRECTIONS OFFICER - DEFERMENT/CANCELLATION REQUEST**

See Information and Directions on the back. This form must be signed by an official of the agency to certify the borrower's service.

PART I -- TO BE COMPLETED BY THE BORROWER

Name _____ Acct. #: _____ E-mail Address: _____

Address: _____
street city state zip area code & phone #

COMPLETE THIS SECTION IF YOU WILL BE EMPLOYED FULL-TIME FOR THE UPCOMING YEAR.

Employer: _____ Job Title _____

Period of postponement: from _____ to _____
month/day/year month/day/year

**IMPORTANT: THE FIRST TIME YOU FILE
YOU MUST ATTACH AN EMPLOYER CERTIFIED JOB DESCRIPTION**

I claim exemption from payment of principal and interest on my Perkins Loan during the period indicated above due to my employment in the law enforcement/corrections officer field. I agree to notify the lending institution immediately upon termination of my employment:

Signature _____ Date _____

COMPLETE THIS SECTION IF YOU HAVE COMPLETED A YEAR OF SERVICE IN THE LAW ENFORCEMENT OR CORRECTIONS FIELD.

I was a full-time employee in the law enforcement/corrections officer field and am requesting cancellation of my loan for a **one year** period

from: _____ to _____ Employer: _____
month/day/year month/day/year

Job Title _____ **If you have not already submitted an employer certified job description for this job, you must do so with this form.**

Signature _____ Date _____

PART II - TO BE COMPLETED BY THE CERTIFYING AUTHORITY

I certify that the information in Part I is true and correct.

OFFICIAL SEAL OR STAMP
(If none, include signed letter of certification.)

Signature & Title _____ Date _____

Name of Organization _____

Address _____ City/State/Zip _____

RETURN COMPLETED FORM TO: P.S.U. PO Box 202 Portland, OR 97207-0202

PART III -- TO BE COMPLETED BY THE LENDING INSTITUTION

___ 1st year/15% ___ 2nd year/15% ___ 3rd year/20% ___ 4th year/20% ___ 5th year/30%

Principal canceled \$ _____

Principal balance due after this transaction \$ _____

Signature and Title of Approving Official _____

Date _____

INFORMATION AND DIRECTIONS

This form will not be processed if: __ borrower's signature is missing/ __ dates are missing or incorrect/
__ Acct. No. is not listed/ __ it is not certified.

Payments for periods before the borrower qualifies for postponement/cancellation can not be canceled or deferred.

DEFERMENT

The borrower must have a law enforcement/corrections position that qualifies for cancellation in order to defer payments. The borrower or agency must provide an agency certified job description, showing that the position is one that meets the criteria listed below. During deferment payments do not come due and interest does not accrue. A form to file for cancellation for the current year, and postponement for the next year, is sent near the end of the deferment period. **The form can also be obtained from the web at http://www.pdx.edu/bao/perkins_loan.html**

CANCELLATION

Cancellation rates are: 15% of the principal for each of the first and second years
 20% of the principal for each of the third and fourth years
 30% of the principal for the fifth year

When the cancellation has been processed a copy will be sent to the borrower for his or her records.

A borrower is entitled to cancellation of up to 100 percent of a Perkins Loan or NDSL made on or after November 29, 1990 for full-time services as a qualifying law enforcement or corrections officer. ***Effective October 7, 1998 this deferment & cancellation is available for all loans. For loans not previously eligible it can only be processed for work performed on or after that date. No portion of any loan may be cancelled for services the borrower performed before the loan was disbursed or during the same period he or she received the loan.***

Information from *The Federal Student Financial Aid Handbook*:

To establish the eligibility of a borrower for the law enforcement or corrections officer cancellation, the school must determine that (1) the borrower's employing agency is eligible and that (2) the borrower's position is essential to the agency's primary mission.

1. A local, state or federal agency is an eligible employing agency if it is publicly funded and its activities pertain to crime prevention, control, or reduction or to the enforcement of the criminal law. Such activities include, but are not limited to police efforts to prevent, control, or reduce crime or to apprehend criminals; activities of courts and related agencies having criminal jurisdiction; activities of corrections, probation, or parole authorities; and problems relating to the prevention, control, or reduction of juvenile delinquency or narcotic addiction.
Agencies that are primarily responsible for enforcement of civil, regulatory, or administrative laws are ineligible. However, in recognition of the fact that the activities of many divisions and bureaus within local, state and federal agencies pertain to crime prevention, control, or reduction, or to the enforcement of criminal law, the Department has determined that a sub-unit within a larger, non-law enforcement agency may qualify for purposes of a law enforcement cancellation.
2. For the borrower's position to be considered essential to the agency's primary mission, he or she must be a full-time employee of an eligible agency and a sworn law enforcement or corrections officer or person whose principal responsibilities *are unique to the criminal justice system* and are essential in the performance of the agency's primary mission. **The agency must be able to document the employee's functions.**

Individuals whose official responsibilities are supportive, such as those that involve typing, filing, accounting, office procedures, purchasing, stock control, food service, transportation, or building, equipment or ground maintenance are not eligible for the law enforcement or correction officer loan cancellation regardless of where these functions are performed.

Prosecuting attorneys whose primary responsibilities are to prosecute criminal cases on behalf of public law enforcement agencies are eligible for cancellation benefits. **As of August 14, 2008 attorneys employed full-time in Federal Public Defender Organizations or Community Defender Organizations, established in accordance with Section 3006A(g)(2) of Title 18, U.S.C. are eligible for cancellation based on work performed on and after August 14, 2008.**