

# DEPARTMENT OF ARCHITECTURE

## MASTER OF ARCHITECTURE

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### APPLICATION PROCESS

To apply for graduate level studies at Portland State University all applicants must submit **two separate application packets**. One is sent to the PSU Office of Admissions and the other is sent directly to the Department of Architecture. Please be sure to include all required documentation, as incomplete applications will be delayed in the review process.

### DEADLINES

Students are admitted to the Master of Architecture program each Fall term. The Department Admissions Committee will review applications beginning **February 1<sup>st</sup>**. Notification of acceptance or regret will be sent out from the first week in April. Later submissions will be reviewed on a case-by-case basis dependent on space in the program. Please be sure to include all necessary information as the review of incomplete submissions will be delayed.

### PSU APPLICATION CHECKLIST

Full details about PSU Graduate Admissions Application are found at <http://www.pdx.edu/admissions/graduate.html>  
This submission packet must be sent directly to the Office of Admissions and must include:

- University Application for Graduate Admission form ([http://www.gsr.pdx.edu/forms/grad\\_app.pdf](http://www.gsr.pdx.edu/forms/grad_app.pdf)). At the top of the form write M.ARCH in the MASTERS box and write ARCM in the MAJOR CODE boxes.
- \$50.00 non-refundable application fee (do not send cash)
- Sealed official transcripts from each post-secondary educational institution attended. Please see University Graduate Admission policies for GPA requirements.
- Applicants whose first language is not English must attain a minimum TOEFL score of 550 (PBT)

### DEPARTMENT APPLICATION CHECKLIST

This submission packet must **include** all the items listed below:

- A copy of the front of the 'University Application for Graduate Admission' form
- A completed 'Master of Architecture - Application for Admission' form
- Sealed official transcripts from each post-secondary educational institution attended. Applicants must have earned a 4-year pre-professional Bachelor's degree in Architecture prior to entering the graduate program.
- An illustrated portfolio of creative work. **See below for specifications.**
- A statement of intent articulating your motivation for graduate study in architecture, areas of special interest, your career objectives, and academic, professional or other background and experience relevant to your pursuit of graduate study in architecture (500 word maximum)
- A one-page resumé listing work experience, educational background, and travel experience.
- Three letters of recommendation from individuals familiar with your academic or professional background. Recommendations must state the author's relationship to you and address both your suitability for graduate level study in architecture, and evidence of your commitment to success in career goals. Letters must be submitted on headed notepaper, in sealed envelopes, signed by the author across the seal.
- GRE scores. Request the official reporting of test scores to be sent to Institution Code R4610
- TOEFL scores taken within the last 2 years for those applicants for whom English is not a first language.

## PORTFOLIO SPECIFICATIONS

The Admissions Committee is especially interested in each applicant's creative capacities, use of imagination in architectural design and other creative pursuits, intellectual curiosity, and ability to communicate ideas through an exploration of diverse media and representational formats. These qualities are best presented in a well-composed portfolio. Please follow the format requirements below in putting together the portfolio:

- the portfolio must be no larger than 9" x 12", and may be 'portrait' or 'landscape' format
- use no more than 10 bound pages (20 sides)
- include your name, mailing address, telephone number and e-mail address on the first page
- use supporting text and annotation informatively and with strong editorial control.
- illustrate your work in a manner that enables a reviewer to perceive the creative journey you experienced in pursuit of design propositions, including a sense of process as well as final resolution.
- Portfolios will be returned **only** if a self-addressed, appropriately stamped mailer is included in your application packet.

# DEPARTMENT OF ARCHITECTURE

## MASTER OF ARCHITECTURE - APPLICATION FOR ADMISSION

1. Application for FALL 20\_\_\_\_ Apply by February 1<sup>st</sup>

2. Social Security Number \_\_\_\_\_

3. Name \_\_\_\_\_  
LAST (FAMILY) FIRST MIDDLE INITIAL  
\_\_\_\_\_  
OTHER NAMES USED

4. Contact Info. \_\_\_\_\_  
NUMBER AND STREET  
\_\_\_\_\_  
CITY/STATE/ZIP HOME PHONE  
\_\_\_\_\_  
E-MAIL WORK OR MOBILE PHONE

5. GPA \_\_\_\_\_  
UNDERGRADUATE GRADUATE (IF APPLICABLE)

6. Post-secondary institutions attended (list all community colleges, junior colleges, universities, including PSU). You must provide transcripts from all institutions.

INSTITUTION	LOCATION (CITY & STATE)	DATES ATTENDED	DEGREE/MAJOR

**7. TOEFL**

SCORE

For applicants whose first language is not English a score of 550 or more must be achieved (PBT)

**8. GRE**

VERBAL (RAW/PERCENTILE)

QUANTITATIVE (RAW/PERCENTILE)

ANALYTICAL (RAW/PERCENTILE)

**9. Letters of Recommendation**

Reference 1

NAME

POSITION/TITLE

ORGANIZATION

Reference 2

NAME

POSITION/TITLE

ORGANIZATION

Reference 3

NAME

POSITION/TITLE

ORGANIZATION

Send this form and all required application materials to:

**Department of Architecture  
Graduate Admissions Committee  
Portland State University  
PO Box 751  
Portland, OR 97207**