



## Campus Safety Committee Meeting Minutes

### Members

([P] indicates member present at today’s meeting)

#### Employee Represented:

- [P] Tom Bennett (TBe), Civil & Environmental Engineering
- [P] Paul Boevers (PB), Transportation & Parking Services
- [ ] Deanna Britton (DB), College of Liberal Arts & Sciences
- [P] Lorenzo Guzman (LG), Office of the Registrar
- [P] Erica Hunsberger (EH), Environmental Health & Safety
- [ ] Aaron Landreth (AL), Office of Information Technology
- [ ] Nate Parsons (NP), Graduate Employee Union
- [P] Joe Potter (JP), Facilities & Property Management
- [P] Clare Quinn (CQ), College of Liberal Arts & Sciences
- [ ] Jeffrey Smith (JS), Diversity & Multicultural Student Services
- [P] Susan Tardif (ST), College of Urban & Public Affairs
- [ ] Karin Waller (KW), International Affairs

#### Employer Represented:

- [P] Todd Bauch (TBa), Campus Recreation
- [P] Erin Burns (EB), Helen Gordon Child Development Center
- [P] Abby Chroman (AC), School of Business
- [P] Sarah Kenney (Ske), Construction & Real Estate, Vice Chair
- [P] Shaun Kohn (SKo), Smith Memorial Student Union
- [P] Mike McNerney (MM), Campus Public Safety Office
- [P] Jeffrey Rook (JR), Environmental Health & Safety
- [ ] Gaby Sysyn (GS), Center for Student Health & Counseling
- [P] Leslie Walters (LW), Facilities & Property Management, Chair

#### Alternate:

#### Ad Hoc:

- [P] Karen Kraus, Human Resources (KK)
- [P] Sierra Schmidt (SS), Environmental Health & Safety

### Meeting Call to Order

Date: 7/14/2021

Time: 1:05 pm

Quorum Met: Yes

### Approval of Meeting Minutes from Previous Meeting (Vote)

([x] indicates members vote)

- Minutes approved as is [x]
- Minutes approved with minor corrections [ ]
- Minutes not approved – corrections required [ ]
- Minutes not approved – quorum not met [ ]

## Announcements

(Whom provided by, description of announcement, date of event or impact, if applicable)

## Presentations / Discussions

(Whom provided by, description of presentation or discussion, date of event or impact, if applicable)

- LW - Future of Committee Meetings
  - Return to campus is occurring in the next few months, however, it might be a good idea to continue virtually for the rest of the calendar year
    - No disagreements were voiced
- LW - Fiscal Year 2020-2021 Annual Report
  - Due, LW has started it and is hoping to have it ready to review next meeting
    - KK to provide OSHA injury report to JR (2020 is fully prepared, January to present is not yet prepared)
  - Highlights information throughout the year, new members, goals, etc.
- JR - IMT Updates
  - A number of changes have occurred on campus, a number of the restrictions have been lifted. The statewide executive order issued by the governor, most restrictions have been repealed. That said, some regulations will continue to be in effect due to OR-OSHA and other organizations. Physical distancing and occupancy limits have been repealed. Masks are still required on campus as of right now. Monitoring the situation otherwise as vaccinations rates continue to increase and infections decrease, there may be more restrictions lifted before Fall. IMT is managing these changes and the effects on campus.
  - Any questions or concerns?
    - LW: COVID vaccine requirements, how are they going to prove people have vaccines?
      - JR: This process will be going live next week or two. Online banner submittal form, does not yet know the mechanics of what this will look like.
      - KK: This will be launched on Monday the 19th.

## Accident / Injury Report (provided by Human Resources)

### Reportable Incidents

(Date of incident, location, description of incident, committee recommendations)



- 7/9/2021 - off of Little Valley Rd in California. Coordinates 40.921236, -121.217872; Heat exhaustion. Hiked 3.55 Miles with 30-40lb backpack. Hot weather with 102 degrees F as the high. Showed early signs of Heat Exhaustion around 3 and more severe signs at 5 (nausea, vomiting, fatigue, chest pain, paleness). Left to get to AC and hospital.
  - JR: Third injury report which has come from this researcher in the last month, so EHS has reached out to get more information. Tee previous reports covered a strained back and a twisted knee.

### Non-Reportable Incidents

(Date of incident, location, description of incident, committee recommendations)

- 7/2/2021 - HGDC; Contusions and bruises. Setting up for parent drop off. Turned to walk away and tripped over a concrete step and fell.
  - EH followed up with the individual, there was an overgrown tree on the walkway which caused the individual to walk around the tree and then bump into the concrete step; causing them to fall. Recommended having the tree trimmed back.

### Quarterly Inspection Update (provided by EHS staff)

Next building to be inspected: UCB

Quarter of inspection: TBD

### Completed Inspection Review

(Date of inspection, locations inspected, description of inspection findings, description of follow-up or resolutions, if applicable)

### Old Action Items and Safety Concerns

(Date reported, description of action item/safety concern, whom it was assigned to, description of follow up, date investigated/resolved)

- 6/16/2021 - AC to request and share safety survey results for use by the Campus Safety Committee
  - Completed - exact results could not be shared but summary of survey and presentation were shared with group
    - School of business taking steps to address the safety concerns of walking around campus at night: buddy system and syllabus blurb including information about campus safety for students
    - MM: New system in place for students and faculty for campus safety
      - AC: to follow up with MM; completed day of
- 6/16/2021 - EB to contact Lynn to submit work order for electrical issue in breakroom and to contract Aaron Shear for slippery decking
  - Completed, Lynn submitted work orders
- 6/16/2021 - JR/TBe to discuss Fall Concrete lab class location due to greenhouse collapse



- Discussed the damaged greenhouse which will be taken down; replacing the building in this location is difficult as there was no original permit; JR, TB, and other users of this space met last week. This group discussed location of concrete mixing lab in the future; have yet to define a location but will ultimately be a discussion between deans and CPO with support from EHS
- 6/16/2021 - MM to evaluate/submit work order for fourth floor door from USB to KMC walkway with opening/latching issue
  - To be completed
- 6/16/2021 - JR to ensure event application information is shared and/or linked on main Coronavirus Response webpage
  - Reviewed event application form, since last meeting there has been a series of changes to what is and is not held on campus; so after discussion with events committee and emergency management, this will not be held on the website; any event over 200 people will still be sent from events committee to IMT for review

### Rounds / New Safety Concerns

(Reported by, description of safety concern, description of committee recommendations, whether follow up is required as an action item)

- TDa -
  - Has received increasing questions about return in fall and immunization tracking; questions regarding children on campus and how children will be handled, as well as questions regarding building access
  - Lifeguards responded to a heat stress situation which occurred on the Max train tracks outside tASRC and so the team is having discussions over what situations are within staff jurisdiction.
- EH -
  - OR-OSHA just passed an emergency order for heat illness prevention and all affected employees will need to be trained by August 1st.
    - This impacts anyone who is reasonably expected to be impacted by a heat index of 80°F.
    - Working on an EHS safety program, which will be finalized soon, so that training can be developed.
  - There is also an expected temporary rule regarding wildfire smoke
    - JR: Wildfire Smoke rule is expected by mid- to late-August
- AB - Continued conversations about safety and security at the School of Business
- JP - Building Maintenance is currently undergoing the task of removing posted physical distancing and occupancy limits signs around campus
  - This removal will happen in waves, to account for potential mask and building access changes over the next few months
  - Please do not take these down at this time on your own, they need to be removed in a specific way
- CQ - CLAS is having same conversations that TBa referenced, staff meeting next week about transition back and blended schedule possibilities; working through the conversation on HR restrictions on remote work within first 6 months of employment
- SKo -



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- Have been receiving a fair number of calls regarding interest in having events in the building
- Waiting for the decision on card access
- Discussing various safety items with Chief Halliburton on Monday
- KK -
  - HR is also receiving a lot of questions about return to campus
    - Many of these decisions must be made by departments
    - Discussing the vaccination tracking information system which supervisors will have access to
- SKe -
  - Has been taking flyers down from bulletin boards
  - To CQ: regarding new employees and the work from home rule, reach out to Ramone who works with bargaining agreements and hopefully there will be some flexibility with the union on that
- ST - CUPA Dean's Office is holding initial meeting with department managers and chairs this week to begin talking about return in Fall; prior to this a survey regarding concerns was sent out and the survey results were shared
  - It appears staff is reporting feeling vulnerable about the return to campus; concern that staff will have to police individuals walking through the hallways despite having few members at the moment.
    - Staff members do not feel prepared to deal with the public, unsure of what to do if they are in a situation where they are alone and dealing with an aggressive individual. Asking for advanced training for staff.
      - MM: One of his roles is to provide program development, will coordinate with CUPA to provide enhanced training to deal with this issue and interfacing with campus security; ST and MM to discuss after meeting
- MM: Advocating for keeping buildings as card access only during Fall
  - Dispatcher reported an injury to their shoulder which prevented them from returning to work this week; reached out to EHS regarding ergonomic assessment
    - EH to follow up
- PB -
  - Wished the university had produced better or more information about the excessive heat, especially given the new rule
    - EH: University should have had a better response
      - SKe: to reach out to IMT and Emma Stocker
  - Work occurring overnight in parking structure the first week of August
- LW -
  - Landscaping did not work during the excessive heat, unfortunately some plants were killed and, while Landscaping is attempting to address this, some landscaping around campus will seem dry/dead
  - Seen more individuals around campus, more people at the Farmer's market than there has been



## New Actions Items and Safety Concerns

(Date reported, description of action item/safety concern, whom it was assigned to)

- KK: to provide OSHA injury report to JR
- MM/ST: Discuss enhanced staff training for CUPA for this upcoming fall
- EH: To follow up with CPS regarding ergonomics of renovated space
- SKe: To reach out to IMT and Emma Stocker regarding excessive heat and the future allowance for weather related leave

Meeting Adjourned

Time: 1:59 pm

Next Meeting

Date: August 11, 2021

Location: Zoom