



Campus Safety Committee Meeting Minutes

Members

([P] indicates member present at today's meeting)

Employee Represented:

- [P] Tom Bennett (TBe), Civil & Environmental Engineering
- [P] Paul Boevers (PB), Transportation & Parking Services
- [] Deanna Britton (DB), College of Liberal Arts & Sciences
- [P] Lorenzo Guzman (LG), Office of the Registrar
- [P] Erica Hunsberger (EH), Environmental Health & Safety
- [P] Aaron Landreth (AL), Office of Information Technology
- [] Nate Parsons (NP), Graduate Employee Union
- [P] Joe Potter (JP), Facilities & Property Management
- [P] Clare Quinn (CQ), College of Liberal Arts & Sciences
- [P] Jeffrey Smith (JS), Diversity & Multicultural Student Services
- [P] Susan Tardif (ST), College of Urban & Public Affairs
- [P] Karin Waller (KW), International Affairs

Employer Represented:

- [] Todd Bauch (TBa), Campus Recreation
- [] Erin Burns (EB), Helen Gordon Child Development Center
- [P] Abby Chroman (AC), School of Business
- [] Sarah Kenney (SKe), Construction & Real Estate, Vice Chair
- [P] Shaun Kohn (SKo), Smith Memorial Student Union
- [P] Mike McNerney (MM), Campus Public Safety Office
- [] Jeffrey Rook (JR), Environmental Health & Safety
- [P] Gaby Sysyn (GS), Center for Student Health & Counseling
- [P] Leslie Walters (LW), Facilities & Property Management, Chair

Alternate:

Ad Hoc:

- [P] Karen Kraus (KK)
- [P] Sierra Schmidt (SS), Environmental Health & Safety

Meeting Call to Order

Date: 8/11/2021

Time: 1:05 pm

Quorum Met: Yes

Approval of Meeting Minutes from Previous Meeting (Vote)

([x] indicates members vote)

- Minutes approved as is
- Minutes approved with minor corrections
- Minutes not approved – corrections required
- Minutes not approved – quorum not met

Announcements

(Whom provided by, description of announcement, date of event or impact, if applicable)

Presentations / Discussions

(Whom provided by, description of presentation or discussion, date of event or impact, if applicable)

- LW - Fiscal Year 2020-2021 Annual Report
 - Not completed yet, but will finish for next meeting
- EH - IMT Updates
 - Heat Illness Prevention temporary rule from OR-OSHA is in effect as of August 1st.
 - D2L Training is prepared, waiting on HR to roll out the training campus wide.
 - This training will be required for every single PSU employee who is on PSU payroll.
 - KW: What does this training look like?
 - EH: Powerpoint which goes over requirements and how to apply those requirements, as well as ample resources on spotting and addressing heat related illness.
 - Wildfire Smoke temporary rule from OR-OSHA went into effect two days ago.
 - EHS is putting together a safety program and training.
 - Training is required by August 16th, the training will roll out similar to the Heat Illness Prevention training via D2L.
 - The State of Oregon has returned to requiring the use of face coverings while indoors, which would suggest that the PSU Face Covering policy will not change soon.

Accident / Injury Report (provided by Human Resources)

Reportable Incidents

(Date of incident, location, description of incident, committee recommendations)

- 7/30/2021 - HG CDC Preschool Playground; Child was attempting to use a 'zip line' of rope and a wooden block. As they jumped, they let go of the block. While assisting them to the ground the block struck their left eye.
 - The temporary installation of this on the playground was not approved by supervisors.

Non-Reportable Incidents

(Date of incident, location, description of incident, committee recommendations)

- 7/16/2021 - UCB 320, 527 SW Hall St; Employee was removing carpet mask from a piece of carpet, resulting in pulling up a carpet square in the process. Employee tripped over the carpet and fell to the ground, landing hard on left arm and side.
- 7/23/2021 - Little Vikings Childcare (Epler); One child attempted to bite another. Employee stepped between the two children and was bitten, breaking skin.
- 7/26/2021 - South Side of Cramer Hall; Employee felt back seize up, burning, twinging pain while cutting aspen trees with a chainsaw.
 - EH is following up regarding ergonomics.
- 8/06/2021 - SRTC room 281; Employee lifted ceiling tiles with knuckles. Left hand knuckle started burning. Rinsed the affected area with water for 10 minutes to flush. Redness persisted in the area. Burning pain went away over time. Owner thinks the employee was exposed to acid vapor accumulation. Owner said no PPE was required unless using chemicals.
 - EHS employee is following up on this injury.

Quarterly Inspection Update (provided by EHS staff)

Next building to be inspected: UCB

Quarter of inspection: TBD

Completed Inspection Review

(Date of inspection, locations inspected, description of inspection findings, description of follow-up or resolutions, if applicable)

Old Action Items and Safety Concerns

(Date reported, description of action item/safety concern, whom it was assigned to, description of follow up, date investigated/resolved)

- 7/14/2021 - KK to provide OSHA injury report to JR/EH
 - KK will send the OSHA injury report to EH by the end of this week
- 7/14/2021 - MM/ST: to discuss enhanced staff training for CUPA for this upcoming fall
 - ST connected and discussed this with MM, waiting on CUPA deans to roll out a Google Form prior to putting together the training
 - Completed - 7/14/2021
- 7/14/2021 - EH to follow up with CPS regarding ergonomics of renovated space
 - EH went through space with ergonomics consultant, and appropriate recommendations were given.
 - Completed - 7/2021
- 7/14/2021 - Ske to reach out to IMT and Emma Stocker regarding excessive heat and the future allowance for weather related leave

- Official guidance has come out, but SKE to follow up next meeting

Rounds / New Safety Concerns

(Reported by, description of safety concern, description of committee recommendations, whether follow up is required as an action item)

- TBe - Discovered that there was a small break in the P1 storage area beneath the FAB building, will be filing a report by Friday
- KK - Concerned over the number of individuals returning to campus. A number of employees are also concerned regarding safety and return to campus, there has also been an increase in accommodation requests.
 - LG: Any information on how government mandates may affect campus?
 - MM: As for now, the mandates suggest that handwashing, masks, social distancing, etc. are sufficient at this time, but not returning to previous mandates. Suggesting supervisors take this into account in their plan for return.
 - ST: Any information regarding card access MM?
 - MM: At present, the proposal which has received general approval from multiple campus public safety committees includes only four buildings open to the general public during business hours. For lasting changes to card access in the future the proposals will go through these same committees for approval.
- AC- Nothing new to report from KMC other than the door issue.
- PB - The gate for the overnight parking on the Harrison level at UCB is halfway installed, waiting on electricity to be installed. This project should be a couple weeks out.
- KW - Responding to specific questions that are coming through to answer concerns. Eg. In-person meetings, occupancy, etc.
 - EH: PSU has removed physical distancing and occupancy requirements, so at this point those matters rely on the comfort of the individuals/departments.
 - MM: Hasn't heard any specific concerns over ventilation in KMC, so it would seem reasonable to assume that it is fairly safe as long as rooms are not packed past a reasonable capacity.
 - GS: Continuing to keep a room occupancy sign up for conference and meeting rooms in order to maintain some level of distancing in SHAC.
 - KW: Are individuals/departments allowed to do this independently?
 - MM: Departments are allowed to be more stringent, IMT is not requiring this.
 - JP: Please post these signs on surfaces other than the walls in KMC, as the paint seems to peel easily.
- JS - Regarding the social distancing restriction lifts, is wondering if FPM has been picking up distancing signs?
 - JP: Yes, these signs are being removed by FPM.
- JP - Maintenance has completed install of disposable mask dispensers which are located in almost, if not all, buildings. These are generally placed near front entrances with ADA entrances. Custodial is maintaining mask levels. Maintenance is also adding in more hand sanitizer dispensers before Fall term starts.

- KW: Is there a special way to request a dispenser in other ways?
 - JP: The list of official locations for these items was created with the help of SKe. If there are extra requests, put it through as a standard work order, though it will have to be vetted due to custodial bandwidth.
- CQ -
 - Found out there is an LOA which covers classified worker remote work in the first 6 months, will have to complete remote work forms. Questions regarding if these forms are required, and what information is needed. Had individuals in office who have received contact tracing emails, is this a single person in multiple buildings or multiple individuals across several locations; not sure if these emails are that helpful. Also wondering why there is a removal of physical distancing signs when the University may have to return to this requirement.
 - JP: As for signage: Nobody really knows what will happen. Has been working with materials management for removing room layouts which were prepared for rooms and room occupancies. At this point, distancing in classrooms may not become applicable again. Perhaps, at that point, a hybrid scenario would take place. EH, are there HEPA filters being deployed in these spaces around campus?
 - EH: There are HEPA filters being deployed in spaces around campus, mainly in classrooms. Otherwise, office spaces have been refitted with new filters which filter out viruses and bacterias. IMT is trying to not repeal mandates which may return. It can be safely assumed that unless you have heard a mandate change, they have remained. EH showed [EHS COVID-19 safety webpage](#), [Building COVID-19 Summary Profile webpage](#), and [Air Quality webpage](#). Any questions regarding Legionella can first be addressed by the [EHS Water Quality webpage](#).
 - CQ: Looking at the results, there is no context about what is a concerning number.
 - EH: Tried to explain in communication what EHS is doing in response, as well as to explain that the water is still safe.
 - MM: The challenge with the contact tracing information is that confidentiality must be maintained, and the complete detail of where an individual has been inside of buildings cannot be expected. Contact, however, is defined as a longer than 15 minute interaction without masks.
 - Vaccination exemption form does not have a section which is open to individuals who cannot yet get their vaccine, ie. pregnancy, certain medical treatments, etc.
 - KK: Believes that there is a section of this as part of the FDA delay form, otherwise HR is looking at allowing a reasonable amount of time to receive the vaccine after FDA approval.
 - LW -
 - Looking forward to Heat Illness Prevention and Wildfire Smoke training.
 - EH: Anyone can self-register for this training.



Portland State
UNIVERSITY

- Some departments are becoming lax on the mask policy, as a reminder please contact the Coronavirus Response email if you see someone or some department not wearing a mask.

[New Actions Items and Safety Concerns](#)

(Date reported, description of action item/safety concern, whom it was assigned to)

- 7/14/2021 - KK to provide OSHA injury report to EH
- 7/14/2021 - SKe to reach out to IMT and Emma Stocker regarding excessive heat and the future allowance for weather related leave

[Meeting Adjourned](#)

Time: 2:12 pm

[Next Meeting](#)

Date: September 8, 2021

Location: Zoom